

# FAREHAM

BOROUGH COUNCIL

## AGENDA SCRUTINY BOARD

**Date:** Thursday, 23 November 2017

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor Mrs S M Bayford (Chairman)

Councillor S D Martin (Vice-Chairman)

Councillors F Birkett  
Mrs P M Bryant  
S Cunningham  
M J Ford, JP  
Mrs C L A Hockley  
A Mandry  
Ms S Pankhurst

**Deputies:** B Bayford  
Mrs M Brady  
Mrs L E Clubley  
Mrs T L Ellis  
L Keeble  
N J Walker



**1. Apologies for Absence**

**2. Minutes (Pages 5 - 10)**

To confirm as a correct record the minutes of the Scrutiny Board meeting held on 23 October 2017.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Presentation by, and Questioning of, the Executive Member for Policy and Resources**

To receive a Presentation by, and Questioning of, the Executive Member for Policy and Resources.

**7. Review of Work Programme 2017/18 (Pages 11 - 24)**

To consider a report by the Director of Finance and Resources which invites members to review the Board's Work Programme for 2017/18.

**8. Review of the Corporate Strategy and Corporate Priorities (Pages 25 - 70)**

To consider a report by the Director of Finance and Resources on a Review of the Corporate Strategy and Corporate Priorities.

**9. Receive the minutes of meetings of Policy Development and Review Panel**

To receive the minutes of the Policy Development and Review Panels held since 1 September 2017.

**(1) Minutes of meeting Wednesday, 6 September 2017 of Leisure and Community Policy Development and Review Panel (Pages 71 - 74)**

**(2) Minutes of meeting Wednesday, 8 November 2017 of Leisure and Community Policy Development and Review Panel (Pages 75 - 78)**

**(3) Minutes of meeting Thursday, 7 September 2017 of Streetscene Policy Development and Review Panel (Pages 79 - 82)**

**(4) Minutes of meeting Thursday, 2 November 2017 of Streetscene Policy Development and Review Panel (Pages 83 - 86)**

- (5) **Minutes of meeting Tuesday, 12 September 2017 of Health and Public Protection Policy Development and Review Panel** (Pages 87 - 92)
- (6) **Minutes of meeting Thursday, 21 September 2017 of Housing Policy Development and Review Panel** (Pages 93 - 96)
- (7) **Minutes of meeting Tuesday, 7 November 2017 of Planning and Development Policy Development and Review Panel** (Pages 97 - 100)

**10. Executive Business**

If requested by a member, to consider any item of business dealt with by the Executive, since the last meeting of the Board. The relevant Executive meetings are 9 October 2017 and 6 November 2017. (This will also include any decisions taken by individual Executive members during the same time period.)



P GRIMWOOD  
Chief Executive Officer  
Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
15 November 2017

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
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# FAREHAM

BOROUGH COUNCIL

## Minutes of the Scrutiny Board

**(to be confirmed at the next meeting)**

**Date:** Monday, 23 October 2017

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

Councillor Mrs S M Bayford (Chairman)

Councillor S D Martin (Vice-Chairman)

**Councillors:** F Birkett, Mrs P M Bryant, S Cunningham, Mrs C L A Hockley, A Mandry, Mrs T L Ellis (deputising for M J Ford, JP) and L Keeble (deputising for Ms S Pankhurst)

**Also Present:** Councillors R H Price, JP and Mrs K K Trott (Item 6)



**1. APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillors M J Ford, JP and Ms S Pankhurst.

**2. MINUTES**

RESOLVED that the minutes of the Scrutiny Board meeting held on 14 September 2017 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman confirmed that this special Scrutiny Board had been convened to consider the Executive's decision made on 9 October 2017 to approve:

- (a) that the Draft Local Plan, as set out in Appendix A to the report, comprises the component parts (as listed in the papers)
- (b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies Map, as set out in Appendix B, be published for a 6-week period of public consultation;
- (c) that the supporting documents appended to this report (Appendices C-E) be published for a 6-week period of public consultation, along with other supporting evidence documents;
- (d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but that the weight attributed reflects the stage of preparation, the extent to which there are unresolved objections to relevant policies, and their degree of consistency with policies in the National Planning Policy Framework; and
- (e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting documents appended to this report, prior to publication, provided these do not change their overall direction, shape or emphasis and following consultation with the Executive Member for Planning and Development.

The Chairman informed the Board that the decision has not yet been implemented because it has been called-in by 3 non-Executive members, as per the Council's Constitutional arrangements.

The Chairman explained how the meeting would proceed. She confirmed that the deputations would be heard first. Councillors Price, JP and Mrs Trott would then be called upon to present the reasons they had given for the call-in. The Executive Member for Planning and Development would then be invited to explain how the recommendations on the Draft Local Plan were reached. This would then be followed by any specific questions to officers.

#### **4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

In accordance with Standing Orders and the Council's Code of Conduct, the following Councillors declared the following interests below:

Councillor R H Price, JP declared a Pecuniary Interest in relation to site reference HA12 Moraunt Drive, Portchester as he owns and lives in the property next to the site. As this meeting was not dealing with specific sites identified within the Draft Local Plan, he remained in the room for the entirety of the meeting.

Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA20 as she is a Council appointed representative on Wallington Village Community Association Executive Committee. She remained in the room for the entirety of the meeting.

#### **5. DEPUTATIONS**

The Board received deputations from Mrs Iris Grist, Mrs Christine Wilkinson and Mr Mike Higgins in relation to item 6 – Call-in of Executive Decision 2017/18: 1955 – Draft Local Plan, and were thanked accordingly.

#### **6. CALL-IN OF EXECUTIVE DECISION 2017/18 NO. 1955: DRAFT LOCAL PLAN**

The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Draft Local Plan. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being:

- i. Unbalanced allocation across the Borough.
- ii. Infrastructure insufficient information of funding sources re CIL and S106 agreements.
- iii. Full sets of documents not available for consideration prior to the meeting on the 9 October 2017.
- iv. We have concerns with the wording on the individual allocation sheets within the proposed Draft Plan for consultation.

The Board received the deputations referred to in Minute 5 above.

At the invitation of the Chairman, Councillor R H Price, JP, and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in. Before they addressed the Board they both declared the following interests:

Councillor R H Price, JP declared a Pecuniary Interest in relation to site reference HA12 Moraunt Drive, Portchester as he owns and lives in the property next to the site. As this meeting was not dealing with specific sites

identified within the Draft Local Plan, he remained in the room for the entirety of the meeting.

Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA20 as she is a Council appointed representative on Wallington Village Community Association Executive Committee. She remained in the room for the entirety of the meeting.

At the invitation of the Chairman, the Executive Member for Planning and Development, Councillor K D Evans, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its recommendation to the Executive, and to address the specific points of the call-in notice. The Executive Member circulated to the Board a copy of a map showing a split between the sites identified in the Draft Local Plan Sustainability Appraisal between Portsmouth Housing Market Assessment area and Southampton Housing Market Assessment area (attached as Appendix A to these minutes). The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Evans then left the room and was not present for the remainder of the meeting.

The Director of Planning and Regulation answered questions put to him by Members of the Scrutiny Board.

The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out the report, that being either:

- (a) to accept the decision made by the Executive, in which case the decision can be implemented; or
- (b) to request that the Executive reconsiders the decision, giving reasons for such a request.

A motion was proposed and seconded to accept the decision made by the Executive and to allow the decision to be implemented, which when being put to the vote was declared CARRIED.

(8 members voting in favour; 1 against (Councillor Cunningham))

RESOLVED that the Scrutiny Board accept the decision made by the Executive and to allow the decision to be implemented to:

- (a) the Draft Local Plan, as set out in Appendix A to the report, comprises the component parts (as listed in the papers);
- (b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies map, as set out in Appendix B, be published for a 6-week period of public consultation;
- (c) that the supporting documents appended to this report (Appendices C-E) be published for a 6-week period of public consultation, along with other supporting evidence documents;



- (d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but the weight attributed reflects the stage of preparation, the extent to which there are unresolved objections to relevant policies, and their degree of consistency with policies in the National Planning Policy Framework; and
- (e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting documents appended to this report, prior to publication, provided these do not change their overall direction, shape or emphasis and following consultation with Executive Member for Planning and Development.

(The meeting started at 2.30 pm  
and ended at 5.13 pm).



# FAREHAM

## BOROUGH COUNCIL

### Report to Scrutiny Board

**Date**                    **23 November 2017**

**Report of:**            **Director of Finance and Resources**

**Subject:**                **REVIEW OF WORK PROGRAMME 2017/18**

#### **SUMMARY**

Items for the draft work programme of the Board for the year were agreed by the Board at its meeting on 16 March 2017 and endorsed by the council at its meeting on 27 April 2017. The Board reviewed the work programme at its last meeting on 14 September 2017.

#### **RECOMMENDATION**

The Board is now invited to: -

- (a) note the progress on actions since the last meeting, as set out in Appendix B;  
and
- (b) confirm the work programme of items for 2017/18, as set out in Appendix A.

## **INTRODUCTION**

1. At the meeting of the Board on 16 March 2017, members agreed items for the draft work programme of the Board for the current year, 2017/18. The work programme was subsequently confirmed by the Council at its meeting on 27 April 2017 and reviewed at the last meeting of the Board on 14 September 2017. The Board's work programme is set out in Appendix A to this report.
2. The progress on actions since the least meeting of the Board is attached at Appendix B for information.

## **REVISIONS TO THE WORK PROGRAMME**

3. Members are asked to note the following revisions to the work programme:
  - (i) An item titled "Presentation by, and Questioning of Hampshire Fire and Rescue Service" has been added to the work programme as an unallocated item;
  - (ii) An item titled "A Review of Members Allowances following the Remuneration Panel meeting" has been added to the work programme for 11 January 2018 meeting;
  - (iii) The item titled 'Review of the Medium Term Finance Strategy' has been moved from this meeting to 11 January 2018 meeting.

## **RISK ASSESSMENT**

4. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

5. The Board is now invited to:
  - (a) Note the progress on actions since the last meeting, as set out in Appendix B; and
  - (b) Confirm the work programme of items for 2017/18, as set out in Appendix A.

### **Background Papers:**

### **Reference Papers:**

### **Enquiries:**

For further information on this report please contact Andrew Wannell. (Ext 4620)

## SCRUTINY BOARD – DRAFT WORK PROGRAMME 2016/17

DATE	SCRUTINY BOARD ITEM
18 May 2017	Review of Work Programme 2017/18  Presentation by Chief Inspector Sharon Woolrich on the Review of Police Performance in Hampshire  Receive minutes of meetings of Policy Development and Review Panels
29 June 2017	Review of Work Programme 2017/18  Presentation by, and questioning of, Two Saints  Receive minutes of meetings of Policy Development and Review Panels
14 September 2017	Review of Work Programme 2017/18  Presentation by, and Questioning of, the Executive Member for Health and Public Protection  Receive minutes of meetings of Policy Development and Review Panels
23 November 2017	Review of Work Programme 2017/18  Presentation by, and Questioning of, the Executive Member for Policy and Resources  Review of the Corporate Strategy and Corporate Priorities  Receive the minutes of meetings of Policy Development and Review Panels
11 January 2018	Preliminary overall review of work programme 2017/18 and draft 2018/19  Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19  Housing Revenue Account Budget and Capital Plans 2018/19  Review of Members Allowances following the Remuneration Panel meeting  Review of the Medium Term Finance Strategy  Receive minutes of meetings of Policy Development and Review Panels
22 March 2018	Final review of work programme 2017/18 and draft work programme 2018/19

	<p>Presentation by, and questioning of, the Executive Member for Streetscene</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
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Items to be assigned:

Presentation by, and Questioning of Hampshire Fire and Rescue Service.

**SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING****APPENDIX B**

<b>Date of Meeting</b>	<b>Subject</b>	<b>Type of Item</b>	<b>Action by Board</b>	<b>Outcome</b>	<b>Link Officer</b>
14 September 2017	Presentation by, and Questioning of, the Executive Member for Health and Public Protection	Scrutiny	<p>The Board received a presentation by the Executive Member for Health and Public Protection on progress and changes made to the portfolio over the past year.</p> <p>The presentation highlighted to the two most significant changes to the portfolio, which were the transfer of responsibility of Traffic Regulation Orders to Hampshire County council and the transfer of Health from the Housing portfolio to the Public Protection portfolio.</p> <p>The presentation gave details of the areas of responsibility within the portfolio and these included:</p> <ul style="list-style-type: none"><li>• Environmental Health – which includes:<ul style="list-style-type: none"><li>○ Air Quality</li><li>○ Contaminated Land</li><li>○ Dog Control</li><li>○ Pest Control</li><li>○ Food Safety</li></ul></li><li>• Corporate Health and Safety</li><li>• Community Safety</li><li>• Parking and Enforcement – which includes:</li></ul>		

			<ul style="list-style-type: none"> <li>○ Car Parks</li> <li>○ Parking Enforcement</li> <li>○ CCTV</li> <li>○ General Enforcement – (Litter, Fly Tipping, Graffiti)</li> <li>○ Emergency Planning</li> <li>● Health Liaison</li> </ul> <p>The Executive Member for Health and Public Protection answered members' questions concerning the presentation.</p> <p>It was AGREED that the Executive Member for Health and Public Protection be thanked for his informative presentation.</p>	Complete	Richard Jolley
	Review of Work Programme 2017/18	Review	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>The Director of Finance and Resources directed the member's attention to a scoping report which had been tabled at the meeting (attached as Appendix A to these minutes).</p> <p>The report was a result of the request made by Councillor Cunningham for Hampshire Fire and Rescue Service to be invited to a future meeting of the Board to give a presentation. The report outlined Councillor Cunningham's questions and provided some background information on the service</p>		



			<p>and their previous presentation to the Council in 2015. Members agreed that they would like to invite Hampshire Fire and Rescue Service to a future meeting of the Board, and that all Members should be invited to attend for this item.</p> <p>It was AGREED that the Board: -</p> <ul style="list-style-type: none"> <li>(a) Reviewed the work programme for 2017/18;</li> <li>(b) include an unallocated item titled 'Presentation by, and Questioning of, Hampshire Fire and Rescue Service' to the work programme for 2017/18; and</li> <li>(c) subject to the inclusion of (b) above, confirm the Board's work programme for 2017/18.</li> </ul>	Complete	Andrew Wannell
	Receive Minutes of Meetings of Policy Development and Review Panels	Scrutiny	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 July 2017.</p> <p><b>(1) Minutes of meeting Thursday, 13 July of Streetscene Policy Development and Review Panel</b></p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin, was invited to present the minutes of the meeting held on 13 July 2017.</p> <p>It was AGREED the minutes be received.</p>	Complete	Andrew

			<p><b>(2) Minutes of meeting Tuesday, 18 July 2017 of Planning and Development Policy Development and Review Panel</b></p> <p>The Chairman of the Planning and Development Policy Development and Review panel, Councillor C J Wood was invited to present the minutes of the meeting held on 18 July 2017.</p> <p>It was AGREED the minutes be received.</p> <p><b>(3) Minutes of meeting Thursday, 20 July 2017 of Housing Policy Development and Review Panel</b></p> <p>In the absence of the Chairman, and Vice Chairman not being present at the meeting, Councillor Mrs C L A Hockley was invited to present the minutes of the Housing Policy Development and Review Panel held on 20 July 2017.</p> <p>At the Invitation of the Chairman, Councillors T M Cartwright, Executive Member for Health and Public Protection and Mrs K K Trott, addressed the Board on this item.</p> <p>Members sought information concerning the Council's plan to build and provide new affordable housing, and the Director of Finance and Resources provided a verbal update on schemes that the</p>	Complete	Wannell  Andrew Wannell
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			<p>Council is currently progressing. The Board were also advised that progress is being made on producing a new draft housing strategy, which will be presented to the Housing Policy Development and Review Panel in due course.</p> <p>It was AGREED that the minutes be received.</p> <p><b>(4) Minutes of meeting Tuesday, 25 July 2017 of Health and Public Protection Policy Development and Review Panel</b></p> <p>The Chairman of the Health and Public Protection Policy Development and Review panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 25 July 2017.</p> <p>It was AGREED the minutes be received.</p> <p><b>(5) Minutes of meeting Wednesday, 26 July 2017 of Leisure and Community Policy Development and Review Panel</b></p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 26 July 2017.</p>	<p>Complete</p> <p>Complete</p>	<p>Andrew Wannell</p> <p>Andrew Wannell</p>
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			It was AGREED the minutes be received.	Complete	Andrew Wannell
23 October 2017	Call-In of Executive Decision 2017/18 No. 1955: Draft Local Plan	Scrutiny	<p>The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Draft Local Plan. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being:</p> <ul style="list-style-type: none"> <li>i. Unbalanced allocation across the Borough.</li> <li>ii. Infrastructure insufficient information of funding sources re CIL and S106 agreements.</li> <li>iii. Full sets of documents not available for consideration prior to the meeting on the 9 October 2017.</li> <li>iv. We have concerns with the wording on the individual allocation sheets within the proposed Draft Plan for consultation.</li> </ul> <p>The Board received the deputations referred to in Minute 5 above.</p>		

			<p>At the invitation of the Chairman, Councillor R H Price, JP, and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in. Before they addressed the Board they both declared the following interests:</p> <p>Councillor R H Price, JP declared a Pecuniary Interest in relation to site refence HA12 Moraunt Drive, Portchester as he owns and lives in the property next to the site. As this meeting was not dealing with specific sites identified within the Draft Local Plan, he remained in the room for the entirety of the meeting.</p> <p>Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA30 as she is a Council appointed representative on the Wallington Village Community Association Executive Committee. She remained in the room for the entirety of the meeting.</p> <p>At the invitation of the Chairman, the Executive Member for Planning and Development, Councillor K D Evans, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its recommendation to the Executive, and to address the specific points of the call-in notice. The Executive Member circulated</p>		
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			<p>to the Board a copy of a map showing a split between the sites identified in the Draft Local Plan Sustainability Appraisal between the Portsmouth Housing Market Assessment area and Southampton Housing Market Assessment area (attached as Appendix A to the minutes). The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Evans then left the room and was not present for the remainder of the meeting.</p> <p>The Director of Planning and Regulation answered questions put to him by Members of the Scrutiny Board.</p> <p>The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out in the report, that being either:</p> <ul style="list-style-type: none"><li>(a) to accept the decision made by the Executive, in which case the decision can be implemented; or</li><li>(b) to request that the Executive reconsiders the decision, giving reasons for such a request.</li></ul> <p>A motion was proposed and seconded to accept the decision made by the Executive and to allow the decision to be</p>		
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			<p>implemented, which when being put to the vote was declared CARRIED. (8 Members voting in favour; 1 against (Councillor Cunningham))</p> <p>RESOLVED that the Scrutiny Board accept the decision made by the Executive and to allow the decision to be implemented to:</p> <ul style="list-style-type: none"> <li>(a) the Draft Local Plan, as set out in Appendix A to the report, comprises the component parts (as listed in the papers);</li> <li>(b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies map, as set out in Appendix B, be published for a 6-week period of public consultation;</li> <li>(c) that the supporting documents appended to this report (Appendices C-E) be published for a 6-week period of public consultation, along with other supporting evidence documents;</li> <li>(d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but the weight attributed reflects the stage of preparation, the extent to which there are unresolved objections to</li> </ul>	Completed	Richard Jolley
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			<p>relevant policies, and their degree of consistency with policies in the National Planning Framework; and</p> <p>(e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting document appended to this report, prior to publication, provided these do not change their overall direction, shape or emphasis and following consultation with Executive Member for Planning and Development.</p>		
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# FAREHAM

## BOROUGH COUNCIL

### Report to Scrutiny Board

**Date**                    **23 November 2017**

**Report of:**            **Director of Finance and Resources**

**Subject:**              **REVIEW OF THE CORPORATE STRATEGY AND CORPORATE PRIORITIES**

#### **SUMMARY**

The Scrutiny Board is asked to consider the proposed Corporate Strategy 2017-2023 and review the results of the public consultation about the document. The Director of Finance and Resources will refer any proposals or comments of the Board to the Executive meeting on 4 December 2017.

#### **RECOMMENDATION**

That any proposals or comments of the Board be referred to the Executive at its meeting on 4 December 2017.

## **INTRODUCTION**

1. Our Corporate Strategy sets out our vision and priorities for the Borough. It is a key document which influences our medium-term budget planning, our day to day service delivery and the large-scale projects that we will undertake in the future.
2. On 10 July 2017, the Executive considered the Council's draft Corporate Strategy 2017-23 and approved for it to be circulated for public consultation. It also approved the six main priorities in the strategy following an earlier consultation:
  - (a) Priority One: Providing Housing Choices
  - (b) Priority Two: Protect and Enhance the Environment
  - (c) Priority Three: Strong, Safe, Inclusive and Healthy Communities
  - (d) Priority Four: Maintain and Extend Prosperity
  - (e) Priority Five: Leisure Opportunities for Health & Fun
  - (f) Priority Six: Dynamic, Prudent & Progressive Council
3. A copy of the report is attached as Appendix A for information.

## **CONSULTATION**

4. A twelve-week public consultation ran between 24 July and 16 October. The consultation was publicised via press release, Facebook, Twitter, the Council's website and Council Connect. Email invites were sent to the E-Panel's 2,240 members and 1,500 letters (100 in each Ward) were sent to randomly selected addresses.
5. A static consultation display was stationed in Fareham Shopping Centre and Portchester Library throughout the consultation period. Face-to-face engagement events also took place in Ferneham Hall, Locksheath Shopping Centre, Stubbington Village Centre and Portchester Village Centre as well as at a Youth Conference held in the Civic Offices.
6. The six main priorities proposed in the updated Corporate Strategy were agreed following an earlier public consultation. The focus of the recent 12-week consultation was on the proposed improvement actions supporting the six main priorities.
7. Respondents were asked to rate from low to high, how much of a priority they considered each of the proposed improvement actions. They were also asked to comment on the individual priorities and make suggestions for additional improvement actions.

## **CONSULTATION RESULTS**

8. Overall, 778 people completed the survey. Most respondents considered each of the Council's proposed improvement actions to be a priority. The following section outlines each of proposed improvements and the percentage (in brackets) of respondents who said it was either a medium, fairly high or high priority. This is then followed by an analysis of comments given and other improvement actions proposed by respondents (see Appendix B for more details):

## **9. Priority One: Providing Housing Choices**

- (a) Enable the delivery of Welborne Garden Village, providing new homes, jobs, schools and leisure facilities (74%).
- (b) Prepare a new Local Plan, which will plan for new homes and employment space across Fareham up to 2036 (83%).
- (c) Implement a new Housing Strategy to include affordable options (86%).

10. The highest number of comments given by respondents were linked to the provision of affordable housing, particularly for younger people. Adequate infrastructure e.g. roads and services such as health and education to meet the needs of a growing Borough residents were also common themes to emerge from comments. The Council does not provide roads or education and health services. However, we are consulting with partners such as Hampshire County Council and Fareham and Gosport Clinical Commissioning Group as part of the Draft Local Plan consultation, so that they can plan for future service and infrastructure provision.

11. When asked what other improvements could be included in the Corporate Strategy the focus was again on infrastructure, services and affordable housing. It should be noted that affordable housing options are included in the Welborne Plan, Draft Local Plan and will form part of the future Housing Strategy.

## **12. Priority Two: Protect and Enhance the Environment**

- (a) Transform the fields and verges on the boundary of Daedalus into an exciting new area of public open space (75%).
- (b) Create a new Country Park at Titchfield (74%).
- (c) Transform woodland areas at Coldeast to create new public open spaces (65%).
- (d) Deliver major coastal defence schemes at Portchester and Hill Head (90%).
- (e) Increase our recycling rates and reduce the amount of household waste (92%).

13. The main themes to emerge from the comments on Priority Two were related to increasing recycling, keeping green space and protecting wildlife. These themes also came out strongly when asked about further actions the Council could focus on. It can be argued that improvement actions for Protecting and Enhancing the Environment already tackle these themes. Improving air quality was another proposed improvement action some respondents suggested.

## **14. Priority Three: Strong, Safe, Inclusive and Healthy Communities**

- (a) Promote and support the delivery of a Garden Village at Welborne over the next 20 years (69%).
- (b) Extend Holly Hill cemetery by 400 burial plots to increase the number available in the west of the Borough (64%).
- (c) Review our approach to Community Safety to ensure that we make the Borough

as safe as possible (92%).

15. The majority of comments about Priority Three related to a perceived lack of Police presence within the Borough. Some residents also wanted an increase in Police numbers as an improvement action. Whilst it is not the role of the Council to allocate Police resources, the proposed review of Community Safety will require us to continue to work closely with the police on how we can make sure the Borough is as safe as possible. It is important to note that Fareham has the third lowest recorded crime rates in Hampshire. Air quality was again raised as an area of concern amongst some residents.

#### **16. Priority Four: Maintain and Extend Prosperity**

- (a) Start the regeneration of Fareham Town Centre (90%).
- (b) Construct an extension to our successful Innovation Centre at Daedalus (74%).
- (c) Enable the redevelopment of Portchester Village Centre (81%).
- (d) Continue to support the creation of new jobs at Daedalus (88%).
- (e) Support the construction of major new highway schemes (86%).

17. The highest number of comments related to Priority Four were about infrastructure, particularly roads. This was also the most popular theme to emerge when asked about other actions the Council could be doing. Improving transport infrastructure falls within the proposed improvement action to 'support the construction of major new highway schemes.' A number of comments, particularly from younger respondents, focused on the need to improve the provision of A Levels within the Borough.

#### **18. Priority Five: Leisure Opportunities for Health & Fun**

- (a) Transform Westbury Manor Museum into a vibrant "culture stop" in Fareham Town Centre (67%).
- (b) Develop long term plans to bring the Ashcroft Arts Centre and Ferneham Hall together into a new and exciting single arts and entertainment venue (68%).
- (c) Provide new sports pitches and children's play area at Coldeast (77%).
- (d) Provide a new allotment site in the Stubbington area (64%).
- (e) Improve the facilities at Cams Alders Recreation Ground (70%).

19. Many of the comments provided were complimentary about the Council's provision of leisure facilities. However, some wanted more facilities across the Borough. Whilst some respondents commented that they did not want Ferneham Hall and the Ashcroft Centre replaced with a new venue, the majority supported this.

20. When asked about other improvement actions, there were a range of responses. The main theme to emerge was the provision of more facilities for both young and old people. However, few examples of what they could be given.

## **21. Priority Six: Dynamic, Prudent & Progressive Council**

- (a) Continue to work within a balanced and sustainable budget, recognising the reduction in Government funding (94%).
- (b) Continue to implement the Vanguard Methodology, a new way of working that puts the customer at the heart of Council services (90%).
- (c) Develop the Civic Offices to be an attractive working environment for existing and prospective tenants (70%).
- (d) Review all Council owned land and buildings to ensure we make the best use of our assets (95%).
- (e) Be alive to new opportunities for further investment in commercial properties to boost income (88%).
- (f) Continue to explore opportunities for closer working with neighbouring Councils (89%).

22. There were a range of comments related to this priority. Most expressed support for the proposed improvement actions above. Some respondents said that we should only invest in commercial properties within the Borough, others that we should ensure that we only make sound investments.

## **23. Proposed additional Improvement Actions**

24. Following analysis of the supporting comments given by respondents during the consultation it is proposed that two further improvement actions are included in the final Corporate Strategy.

25. The first relates to air quality, which is a topic of interest both nationally and locally. A number of respondents raised this as an issue that should be included in an improvement action within the new Corporate Strategy.

26. On 9 October 2017, the Executive agreed to extend Gosport Road and Portland Street Air Quality Management Areas. A member led steering group and a technical officer group were also established to exploring approaches to improving air quality in areas where the levels of NO<sub>2</sub> exceed national guidelines. Taking these factors into account, it is proposed that the following improvement action is included in Priority Three: Strong, Safe, Inclusive and Healthy Communities:

- (a) Explore the best approaches to improving air quality in areas where the levels of NO<sub>2</sub> exceed national guidelines.

27. The second new improvement action relates to the provision of A Levels within the Borough. This was an area of concern, particularly amongst younger respondents.

28. Fareham College started providing a limited range of A Levels linked to specific Btec courses in September 2017. However, most young residents need to go outside of the Borough to study for A Levels. Although it is not the Council's role to plan for or provide education, it can encourage and support the relevant partners to do so. It is therefore proposed that the following action be added to Priority Four: Maintain and Extend Prosperity:

(a) Encourage the provision of more A Level courses with the Borough.

29. The results of the consultation clearly indicate that all the proposed priorities and improvement actions in the Corporate Strategy 2017-23 (appendix C) are supported by most residents. Including the two further actions identified above demonstrates that resident concerns expressed during the consultation have been listened to and the Council will work towards tackling them.

## **RISK ASSESSMENT**

30. There is a direct link between the Council's Corporate Strategy and its Medium Term Financial Strategy. Whilst both the priorities and improvement actions can be met from within existing resources, growing financial pressures increase the risk that spending plans exceed desirable levels.

## **CONCLUSION**

31. The Board is asked to review the proposed Corporate Strategy 2017-23 (Appendix C) and consider whether it wishes to submit comments for consideration by the Executive.

### **Background Papers:**

### **Reference Papers:**

#### **APPENDICES:**

**Appendix A:** Report to Executive 10 July 2017

**Appendix B:** Analysis of Consultation Comments

**Appendix C:** Draft Corporate Strategy 2017-23

### **Enquiries:**

For further information on this report please contact Roy Brown. (Ext 4409)

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision

### 10 July 2017

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Draft Corporate Strategy 2017-2023</b>
<b>Report of:</b>	Director of Finance and Resources
<b>Strategy/Policy:</b>	Corporate Strategy
<b>Corporate Objective:</b>	All Corporate Objectives Apply

**Purpose:**

To present a draft Corporate Strategy covering the period 2017 to 2023.

**Executive summary:**

Our Corporate Strategy sets out our vision and priorities for the Borough.

It is a key document which influences our medium-term budget planning, our day to day service delivery and the large-scale projects that we will undertake in the future.

The Corporate Strategy normally covers a five-year period and is reviewed and updated annually to ensure that we can monitor progress and make amendments as per changing circumstances. At the end of the five-year period a new Corporate Strategy is prepared, in consultation with the local community.

The current Corporate Strategy covers the period 2011 to 2016, so work has been undertaken to prepare a new draft Corporate Strategy for the next five years.

This report explains the background to the preparation of the new Corporate Strategy, including a review of our achievements over the last five years, a consultation exercise on the relevance of our priorities, and a review of the statistical data relating to the Borough's population and groups within it.

It also includes a draft Corporate Strategy for the next five years which, if approved, would be subject to a period of consultation.

**Recommendations:**

It is recommended that the Executive:

- a) approves that the draft Corporate Strategy be circulated for public consultation; and
- b) approves the implementation of the equality objectives in paragraph 32, for the next four years, as required by the Equality Act 2010.

**Reason:**

To meet the requirements of the Council's performance management framework.

**Cost of proposals:**

The financial implications of the Council's priorities will form part of the Council's medium term financial strategy.

**Appendices:**

- Appendix A:** Achievements 2011 - 2016
- Appendix B:** Profile of the Fareham Borough
- Appendix C:** Draft Corporate Strategy

**Background papers:** None



# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

<b>Date:</b>	10 July 2017
<b>Subject:</b>	<b>Draft Corporate Strategy 2017-2023</b>
<b>Briefing by:</b>	Director of Finance and Resources
<b>Portfolio:</b>	Policy and Resources

#### INTRODUCTION

1. Our Corporate Strategy sets out our vision and priorities for the Borough.
2. It is a key document which influences our medium-term budget planning, our day to day service delivery and the large-scale projects that we will undertake in the future.
3. The Corporate Strategy normally covers a five-year period and is reviewed and updated annually to ensure that we can monitor progress and make amendments as per changing circumstances. At the end of the five-year period a new Corporate Strategy is prepared, in consultation with the local community.
4. The current Corporate Strategy covers the period 2011 to 2016, so work has been undertaken to prepare a new draft Corporate Strategy for the next five years.
5. This report explains the background to the preparation of the new Corporate Strategy, including a review of our achievements over the last five years, a consultation exercise on the relevance of our priorities, and a review of the statistical data relating to the Borough's population and groups within it.
6. It also includes a draft Corporate Strategy for the next five years which, if approved, would be subject to a period of consultation.

#### ACHIEVEMENTS

7. It is important to put the achievements in delivering the current Corporate Strategy (2011 to 2016) into context.
8. Due to the recession, which started back in 2008, the Corporate Strategy was prepared, and has been delivered, against a backdrop of national austerity and significant reductions in Government funding.

9. In the period before the Strategy was launched, the Council's annual net budget was approximately £12 million a year and we employed around 525 people. In 2016 our annual net budget is less than £9 million with an employee headcount of 430. So, during the period of the Strategy, we have successfully identified millions of pounds in annual (ongoing) savings whilst continuing to provide a wide range of high quality services. We have managed to achieve this at the same time as reducing our number of employees by some 20%.
10. Given these circumstances, the achievements listed in Appendix A are particularly noteworthy. As well as providing a wide range of excellent services to our customers on a day to day basis we have delivered several major high profile projects.
11. This includes, for example, the adoption of the Welborne Plan, the emergence of Daedalus as an important new economic hub within the Borough and the much-awaited construction of a new leisure centre and swimming pool at Holly Hill.
12. Many other achievements are listed in Appendix A and we should recognise that these have only been realised through a great deal of hard work and commitment from both elected members and officers who have all been determined to do their very best for the local community.

## **CONSULTATION ON OUR PRIORITIES**

13. In preparation for the new Corporate Strategy we have carried out an online survey with the local community to test whether our existing priorities are still appropriate and relevant. The following percentages of respondents either agreed or strongly agreed that these should be the priorities of the Council: -
  - (a) Protecting and enhancing the environment (91%)
  - (b) A safe and healthy place to live and work (94%)
  - (c) Maintaining and extending prosperity (83%)
  - (d) Leisure opportunities for health and fun (85%)
  - (e) Balanced Housing Market (76%)
  - (f) Strong and inclusive communities (79%)
  - (g) Dynamic, prudent and progressive council (78%)
14. The response clearly indicates that our priorities remain relevant and appropriate.
15. Where asked what other priorities the respondents think the Council should focus on, the ten most common themes and comments were: -
  - (a) Improvements to public transport;
  - (b) Support for schools, education and youth provision;
  - (c) Cycle lanes;
  - (d) Healthcare;
  - (e) Policing;
  - (f) Infrastructure (concerns over Welborne impacting on the current infrastructure and

causing traffic issues);

(g) Maintaining strategic gaps and providing affordable housing;

(h) Vandalism, littering and dog fouling; and

(i) Business support, including reducing market stall rates and encouraging new business

16. As we have found in previous surveys, there is a great deal of confusion regarding the role of the Borough Council and the role of the County Council. Items (a), (b) and (c) are the responsibility of Hampshire County Council and are therefore not appropriate to include in our Corporate Strategy. Neither are 'healthcare' or 'policing' which are the responsibility of the NHS and Hampshire Constabulary.

17. The remaining issues raised in (f), (g), (h) and (i) have many commonalities with our existing priorities. The general conclusion from the survey was that the existing priorities continue to remain appropriate, but may require some clarification to better explain what they mean.

18. For example, the reference in (i) to business support is implicit within the current priority "maintaining and extending prosperity".

19. Having taken account of the consultation process, we have reviewed the wording of our corporate priorities to provide greater clarity. As such, it is proposed to make the following amendments: -

(a) "A safe and healthy place to live and work" and "strong and inclusive communities" have been combined into a single priority of "strong, safe and inclusive communities".

(b) "A balanced housing market" has been revised to "providing housing choices" to reflect our focus on enabling the delivery of a variety of different types of housing, rather than just affordable homes.

## **OUR LOCAL POPULATION**

20. As part of the process of preparing the new Corporate Strategy we have undertaken a review of the statistical data relating to the Borough's population and groups within it. The points below outline the key themes that emerged from the research. A more detailed overview of the research can be found in Appendix B.

(a) The Borough's population is increasing and is projected to continue to do so;

(b) More people are living alone;

(c) Deprivation is low overall, although there are some small pockets with relatively high levels;

(d) Residents are relatively well educated;

(e) Housing is expensive when compared to local salaries;

(f) The Borough has an increasingly ageing population, with this trend set to continue;

(g) Residents are generally healthy, although illnesses such as breast cancer and diabetes are slightly high; and

(h) the level of diversity within the local community is relatively low when compared to the South-East average.

21. These factors have been considered when identifying the areas for improvement within the new Corporate Strategy.

## **INDICES OF DEPRIVATION**

22. The Indices of Deprivation statistics break up the Country into neighbourhood areas, known as Lower Super Output Areas, which typically contain around 1,500 people. The Indices measure levels of relative deprivation on a range of indicators covering seven different criteria.

(a) Income

(b) Employment

(c) Education, Skills and Training (includes children, young people and adults)

(d) Health and Disability

(e) Crime

(f) Barriers to Housing and Services

(g) Living Environment (both within homes and the surrounding local environment)

23. Every neighbourhood area, in England, is given a score for each criterion. The different scores are combined to create an overall score for ranking each neighbourhood area. These scores are then summarised to provide a ranking of deprivation at a local authority level.

24. Of 326 local authorities in England, Fareham is ranked 312<sup>th</sup> (1 being the most deprived and 326 being the least deprived). The only lower district in Hampshire is Hart, which is ranked 326<sup>th</sup> out of 326. Whilst Fareham is one of the least deprived local authority areas in England, there are some pockets of concern.

25. Having an overall deprivation score does not mean that a neighbourhood area is deprived in each criterion. For example, Fareham Park is one of the 30% least deprived areas for crime in England. However, it and the Stow Estate area are in the 10% most deprived areas for education, skills and training. The combination of criteria means that Fareham Park is ranked in the 30% most deprived areas in England.

26. The techniques and methodology used have not significantly changed between 2010 and 2015. The changes in the ranking are therefore the result of a like for like comparison rather than a comparison of different measures. The increases in relative deprivation reported do not mean that an area has become more deprived in absolute terms – it may be just becoming less deprived at a slower rate than the rest of England.

## A NEW CORPORATE STRATEGY

27. Having reviewed our achievements over the last five years, undertaken a consultation exercise on the relevance of our priorities, and carried out a review of the statistical data relating to the Borough's population and groups within it, officers have prepared a new draft Corporate Strategy for consideration by the Executive.
28. The proposed "Corporate Strategy 2017 to 2023" is attached as Appendix C.
29. The document includes a list of proposed improvements to be delivered over the next five years.
30. We have reviewed the wording of our vision statement so that it clearly reflects the need for housing growth. It is proposed that the vision statement is therefore amended as follows, with the additional wording highlighted:-

Fareham is a prosperous, safe and attractive place to live and work. This has occurred through careful management and development, as well as constant attention to our environment and the needs of our communities. Our vision for Fareham's future is based upon the assumption that residents want to preserve all that is good about Fareham, whilst increasing prosperity, **providing new homes for our growing communities** and making it an even more inclusive and attractive place to live and work.

31. If approved, the draft Corporate Strategy document will be subject to a public consultation for a period of twelve weeks. The results of that consultation and the draft Corporate Strategy will then be presented to the Scrutiny Board for consideration.
32. Following consultation with Scrutiny Board, the Executive will then recommend the final draft Corporate Strategy to Council for adoption.

## EQUALITY OBJECTIVES

33. The Equalities Act 2010 requires local authorities to have at least one equality objective. The existing objectives expire this year so new objectives are required. The points below outline the proposed objectives:
  - (a) Monitor the diversity of employees and customers, where appropriate, to understand who is and isn't accessing services or employed by the Council.
    - i. Customer data will only be collected where appropriate and in a proportionate way to the work being undertaken
    - ii. Employee data will always be used in an anonymised way
  - (b) Improve awareness and understanding of hate crime and methods of reporting within the Borough.
    - i. Hate crime is a topic of rising prominence and is recorded by Hampshire Constabulary

34. The Equality Act specifies that equality objectives are renewed every four years, so it is proposed that these objectives be implemented at the start of 2017 and run until 2021.

## **FINANCIAL IMPLICATIONS**

35. The financial implications of delivering the Council's priorities will need to be recognised within the medium term financial strategy.

## **PROPOSAL**

36. There is a direct link between the Council's Corporate Strategy and its Medium Term Financial Strategy. As such, once the new Strategy has been approved, the financial strategy will be amended and presented to councillors for approval.

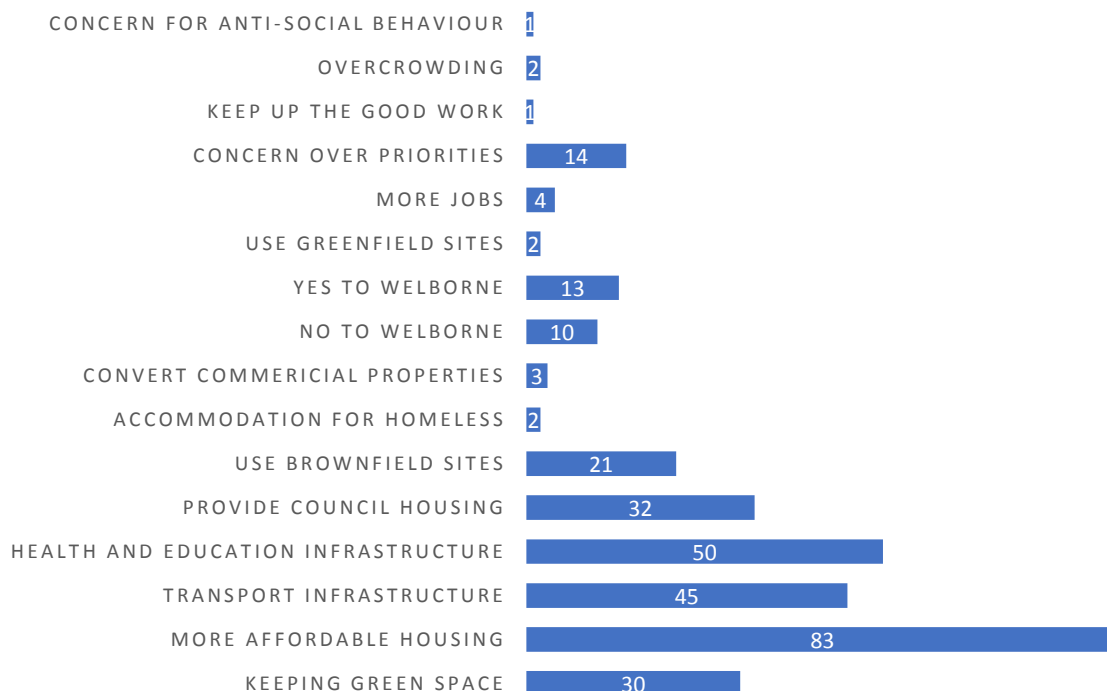
## **CONCLUSION**

37. The Corporate Strategy is a key document within the Council's performance management framework. It influences our medium-term budget planning, our day to day service delivery and the large-scale projects that we will undertake in the future.
38. Once approved, the draft document would be subject to a period of public consultation. The results of that consultation and the draft Corporate Strategy would then be presented to the Council's Scrutiny Board before final consideration by the Executive.
39. The new Corporate Strategy would then be presented to Council for approval.

## **Enquiries:**

For further information on this report please contact Christopher Cotmore, Corporate Policy Officer (Ext. 4552).

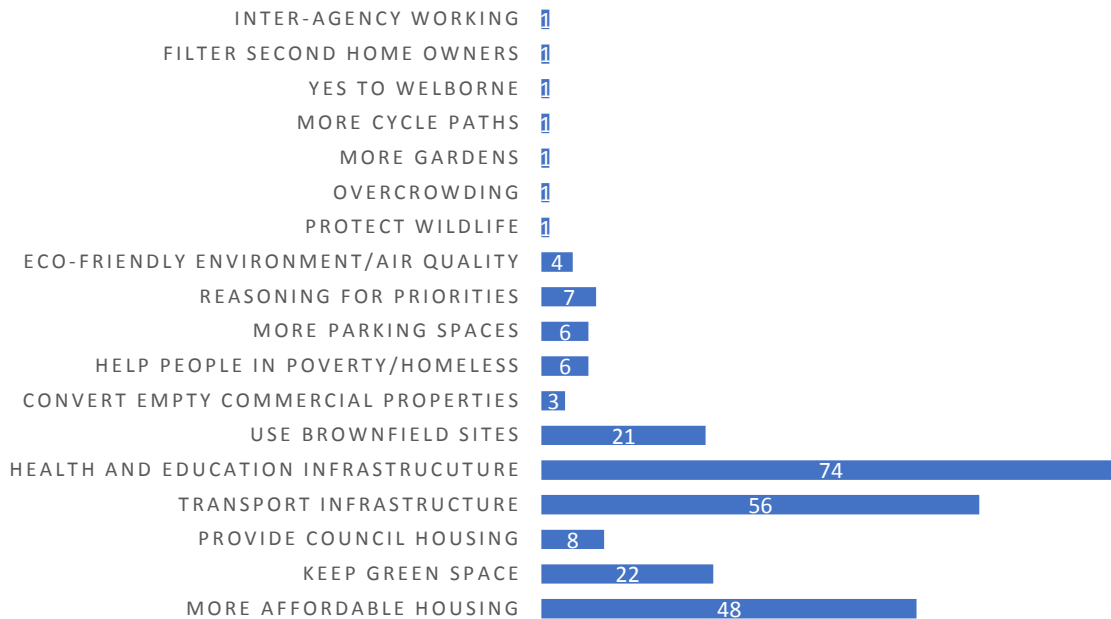
## DO YOU HAVE ANY COMMENTS ABOUT 'PROVIDING HOUSING CHOICES' PRIORITY?



There was a strong response with regards to affordability of houses, particularly for first-time buyers. One person suggested 'affordable housing is a must to be able to break the poverty cycle due to high private renting costs'. A number were focused around Welborne, with the main concerns focused on its impact on the health and education infrastructure, and on the transport infrastructure.

Some residents commented that they did not want to see the loss of green space, and would prefer building to take place on brownfield sites, or converting commercial properties into housing.

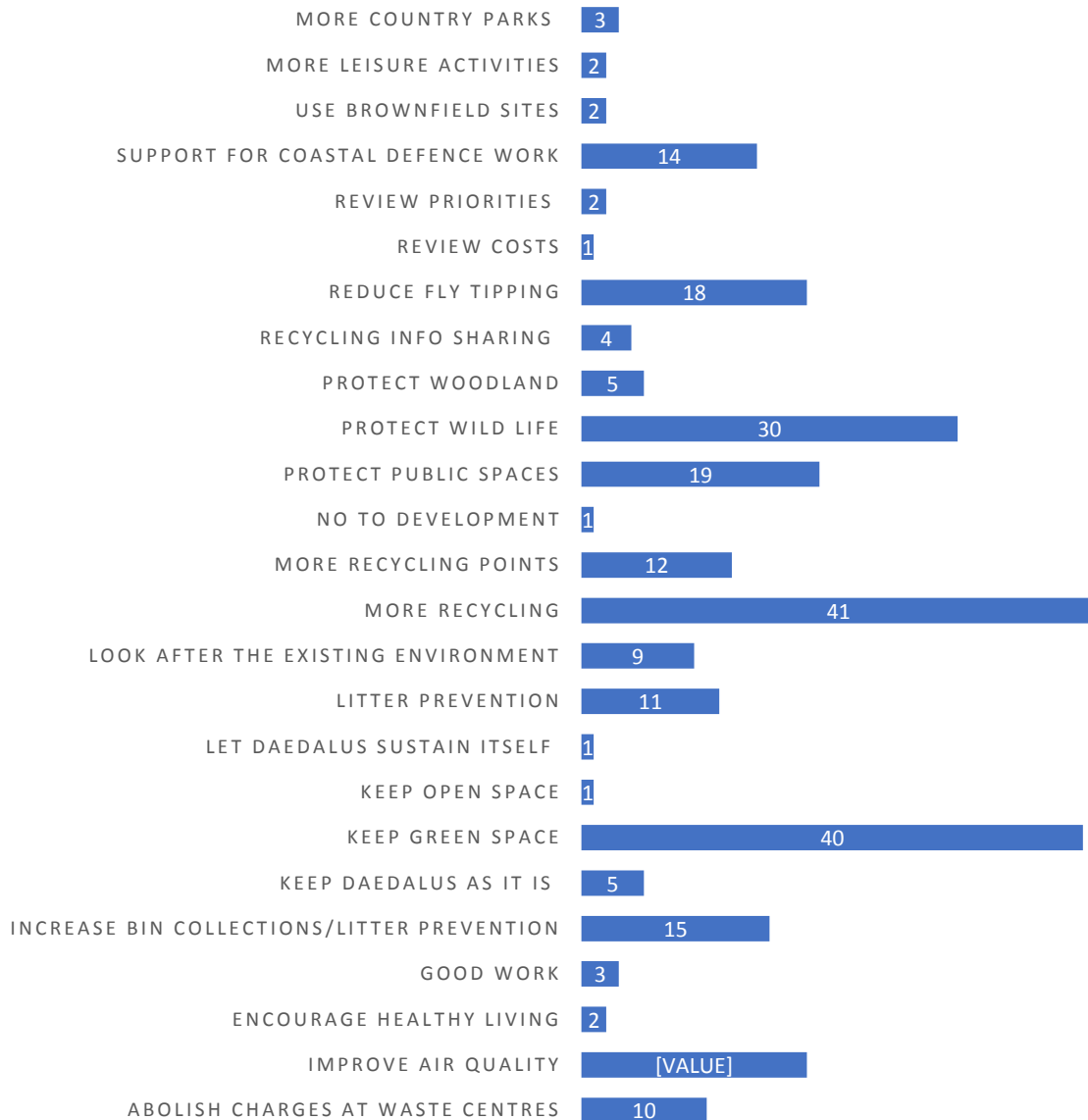
**ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY ONE  
YOU THINK WE SHOULD FOCUS ON?**



Respondents were most concerned with ensuring infrastructure was in place within the Borough to cope with a growing population on the 'are there any other actions linked to Priority One to focus on?' comments box. One comment reflects this understanding that 'additional social care, education and medical facilities should always accompany housing developments to maintain quality.' A significant number were again focused on the importance of providing affordable housing options.



**DO YOU HAVE ANY COMMENTS ABOUT THE 'PROTECT AND ENHANCE THE ENVIRONMENT' PRIORITY?**



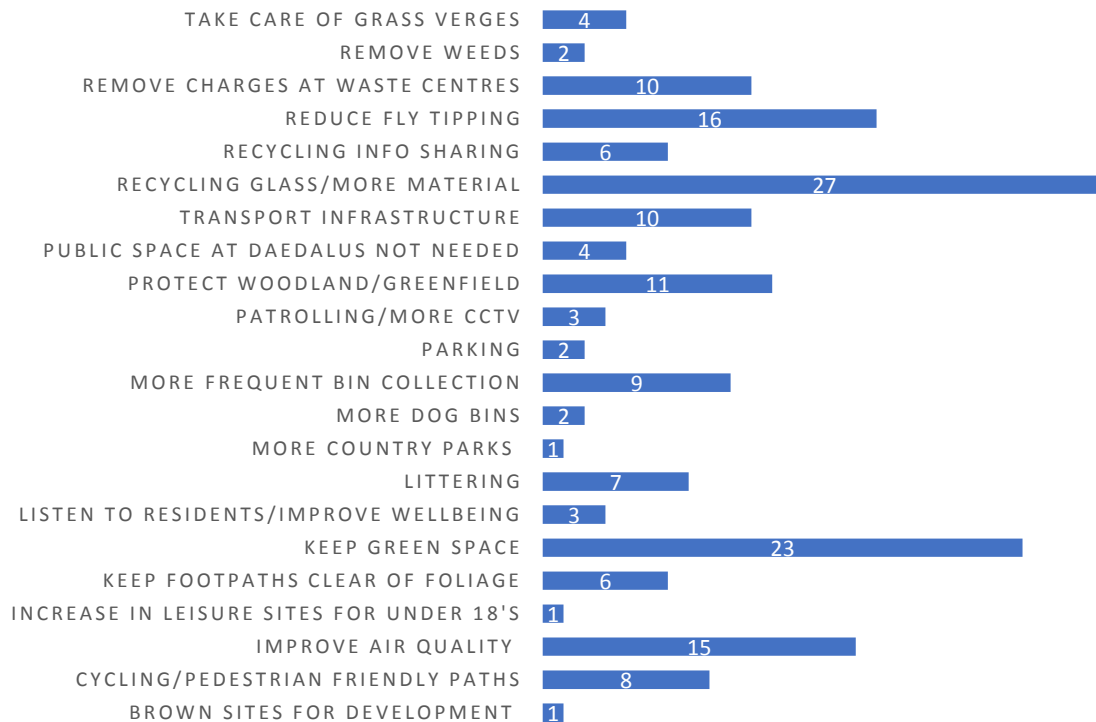
The main comments for ‘Do you have any comments about the ‘Protect and Enhance the Environment’ Priority? included recycling, keeping green space, and keeping wild areas. Most comments about recycling concerned the lack of weekly collections, and how more items should be recyclable. However, there were several comments that were concerned with fly tipping, which they saw as an outcome of charges at waste recycling centres. Another common theme was the wish for a greater focus on air quality within parts of the Borough.

There were also many comments on protecting green space, with some comments criticising the loss of woodland to create an open space at Coldeast. However, there was support for a new Country Park at Titchfield.

One person stressed ‘we are already well provisioned for outdoor recreational spaces locally; efforts and recourses should focus on protecting that’. Green spaces

are something that some respondents seemed passionate to protect, with thirty comments focused on ‘protecting wildlife’, and ‘keeping the countryside preserved’.

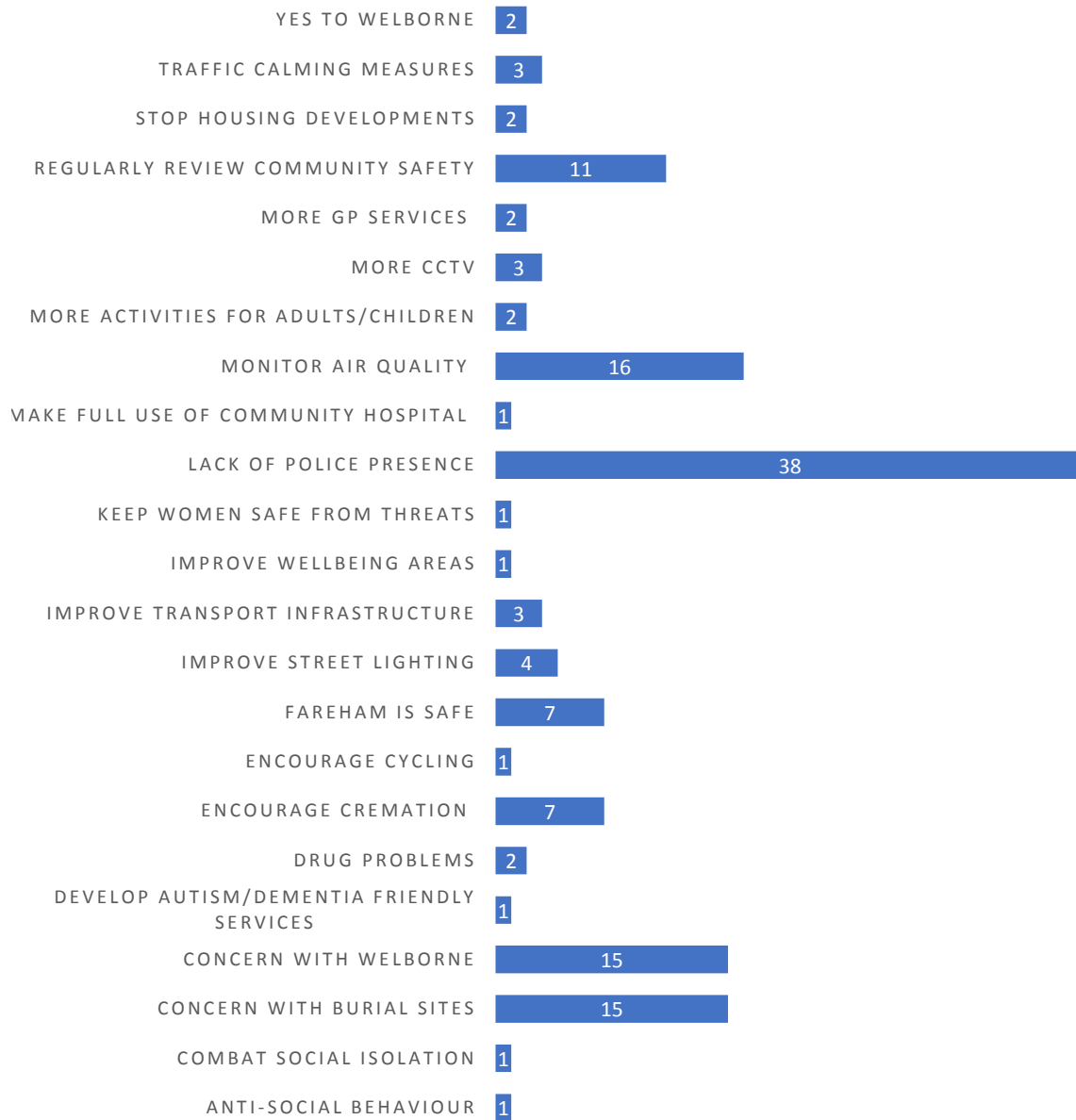
**ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY TWO YOU THINK WE SHOULD FOCUS ON?**



For ‘Are there any other actions linked to Priority Two you think we should focus on?’, comments were again focused around keeping green space, recycling and protecting woodland. However, other issues such as reducing the levels of pollution, and improving transport infrastructure were also concerns. Residents suggested that ‘air quality could be enhanced by improving cycle ways, encouraging bike riding, and improving parking areas would prevent cars from waiting on access roads’ wasting fuel.

Some residents suggested Hampshire County Council’s recycling centre fees needed to be dropped to discourage fly tipping. One person had an idea to ‘run a campaign to encourage streets and neighbourhoods to take pride with glass verges and greens.’ They expanded further ‘one of their neighbours this year has planted bulbs/flowers on the grass verges that lead into our street, it looks great and helps to foster community spirit’.

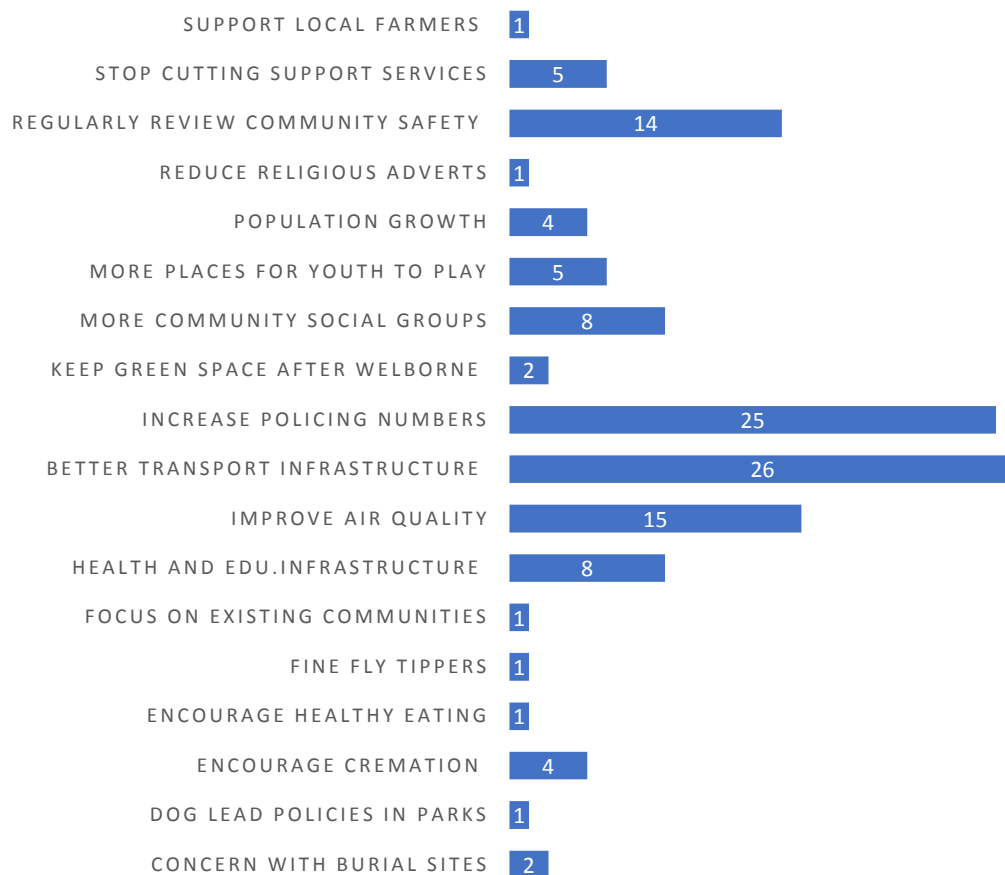
**DO YOU HAVE ANY COMMENTS ABOUT THE 'STRONG, SAFE, INCLUSIVE AND HEALTHY COMMUNITIES'?**



Most comments for 'Do you have any comments about the 'strong, safe, inclusive and healthy communities'? comments were concerned about a perceived lack of a police presence across Fareham. The data collected suggests that there were concerns with vandalism, break-ins, anti-social behaviour and the presence of homeless people and addicts. It is interesting to note that Fareham has the third lowest crime rates in Hampshire. Whilst the Council does not have control over policing, the information can be shared with out Police partners and considered when a review of our Community Safety arrangements is undertaken.

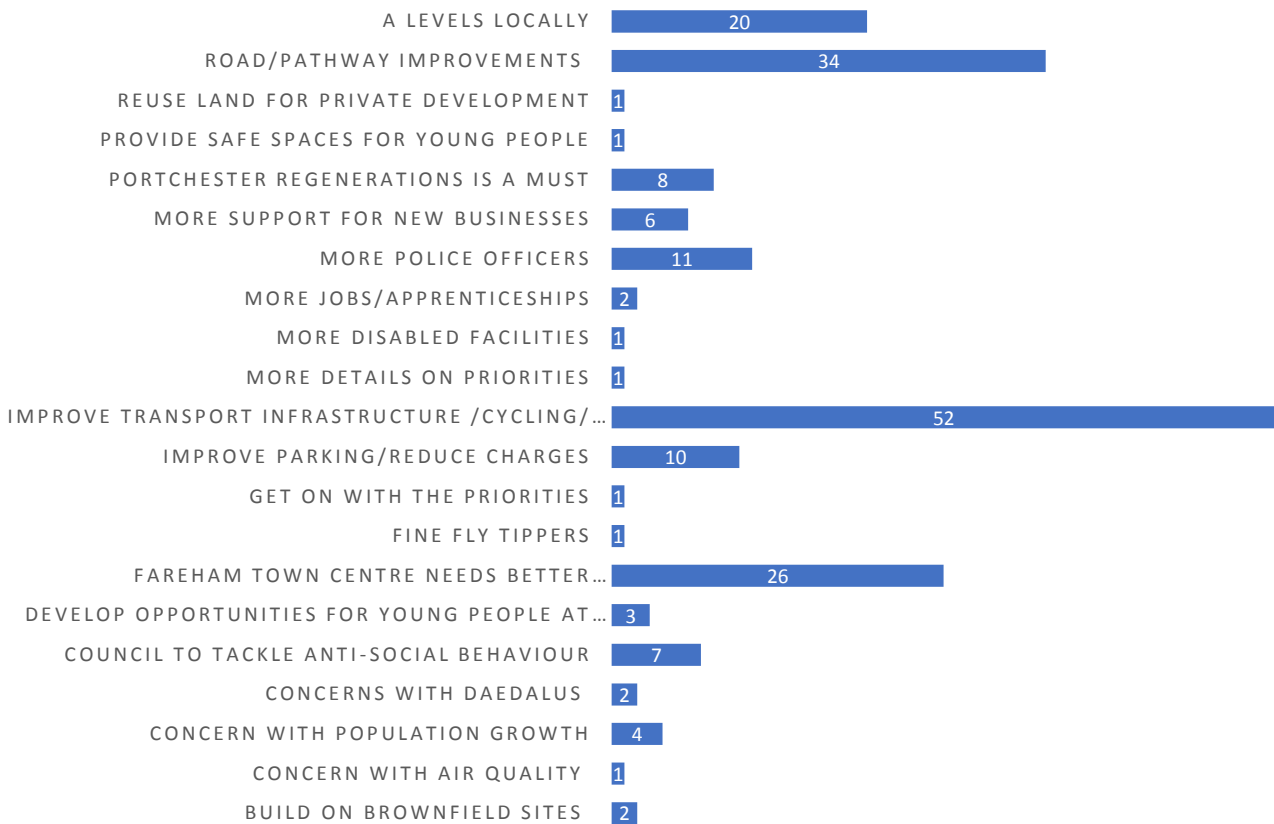
Some queries extending Holy Hill cemetery by 400 burial plots. Either people did not want it, or people thought that 400 plots would not be enough. Air quality was again another issue that was raised.

### ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY THREE YOU THINK WE SHOULD FOCUS ON?



For 'Are there any other actions linked to Priority Three you think we should focus on?', there was a range of comments, including encouraging cycling, providing more places for youth to play and more support for the homeless. However, the biggest concern was over the lack of policing presence around the Borough. There were comments about road and cycle path safety, traffic congestion and the impact of population growth in the area.

**DO YOU HAVE ANY COMMENTS ABOUT 'MAINTAIN AND EXTEND PROSPERITY' PRIORITY?**

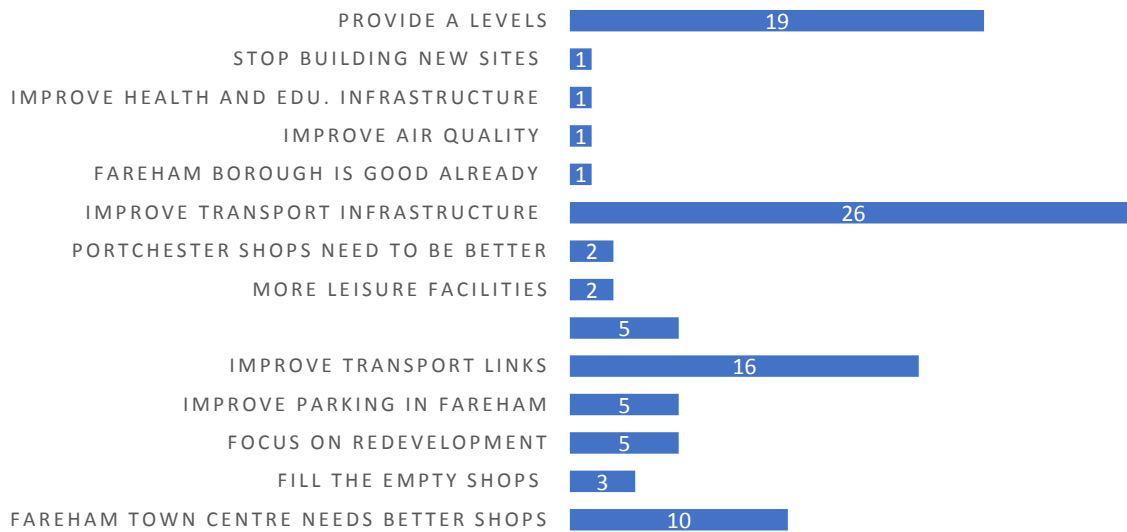


For 'Do you have any comments about the 'Maintain and Extend Prosperity' Priority? were road improvements, concern with transport infrastructure, and Fareham Town Centre requiring better shops.

Comments supported the regeneration of Fareham Town Centre, with the biggest concern was that Fareham Town Centre needing better shops. However, comments were not as supportive for the new major highway schemes, as they did not feel it is needed; are worried about the further traffic problems it could bring; and that the existing roads need to be improved first as part of developing the transport infrastructure.

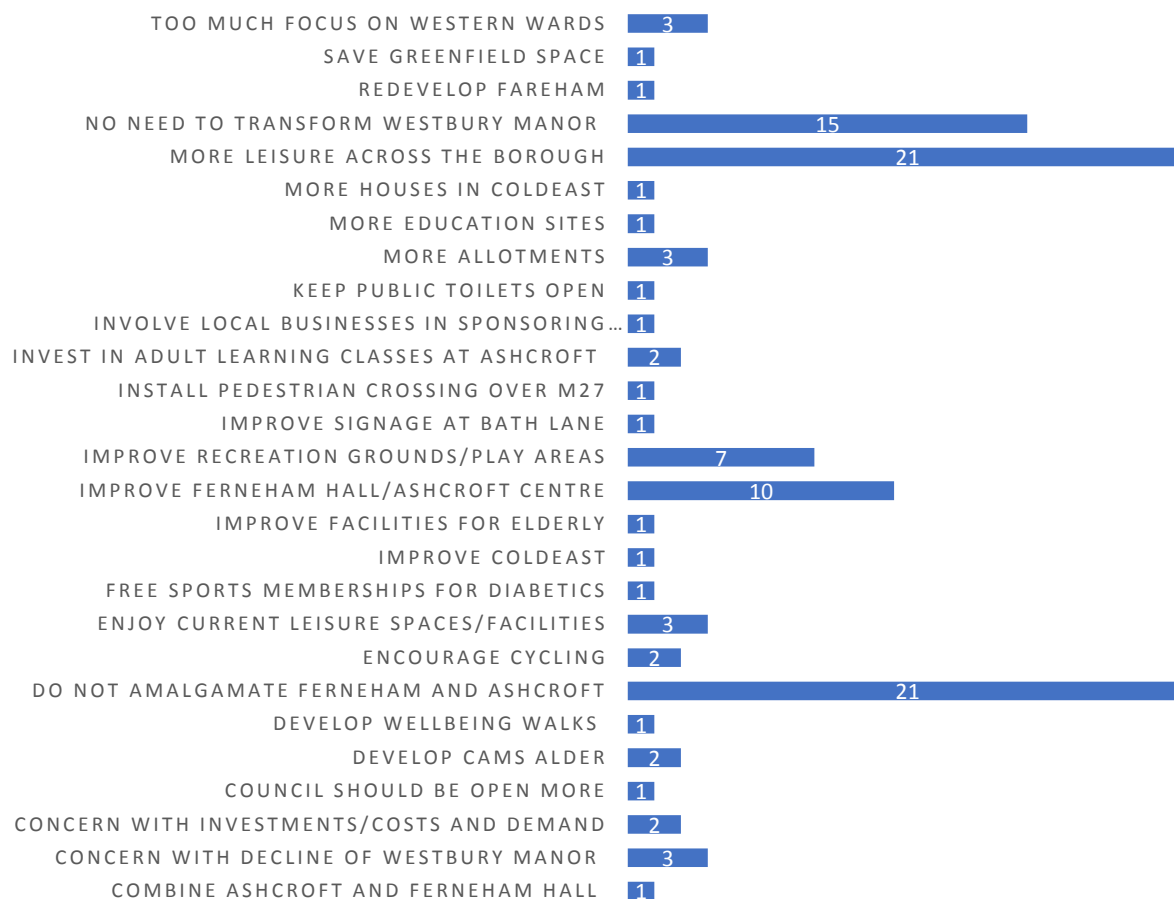
A number of younger respondents commented on the need to provide more A Level options locally.

**ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY FOUR  
YOU THINK WE SHOULD FOCUS ON?**



Respondents shared their need for improvements to highways, parking and transport links throughout the Borough (transport infrastructure). There were multiple comments about shops being empty, and the lack of jobs for young people in the area. One person’s suggestion was to ‘encourage local businesses to invest in Fareham with attractive business rates and start-up business rates and start-up benefits for employing local resident’s and college graduates.’ They went on to explain the need to ‘develop a plan on how the digital economy can improve living standards in the area.’ Other residents felt that Fareham needed to ‘engage young people in general’, and there needed to be greater opportunities in Fareham for ‘education linked to jobs, and industry where possible’. Implying that current education facilities post-GCSE for young people needed investment. In addition, a number of younger respondents wanted a more A Level options locally.

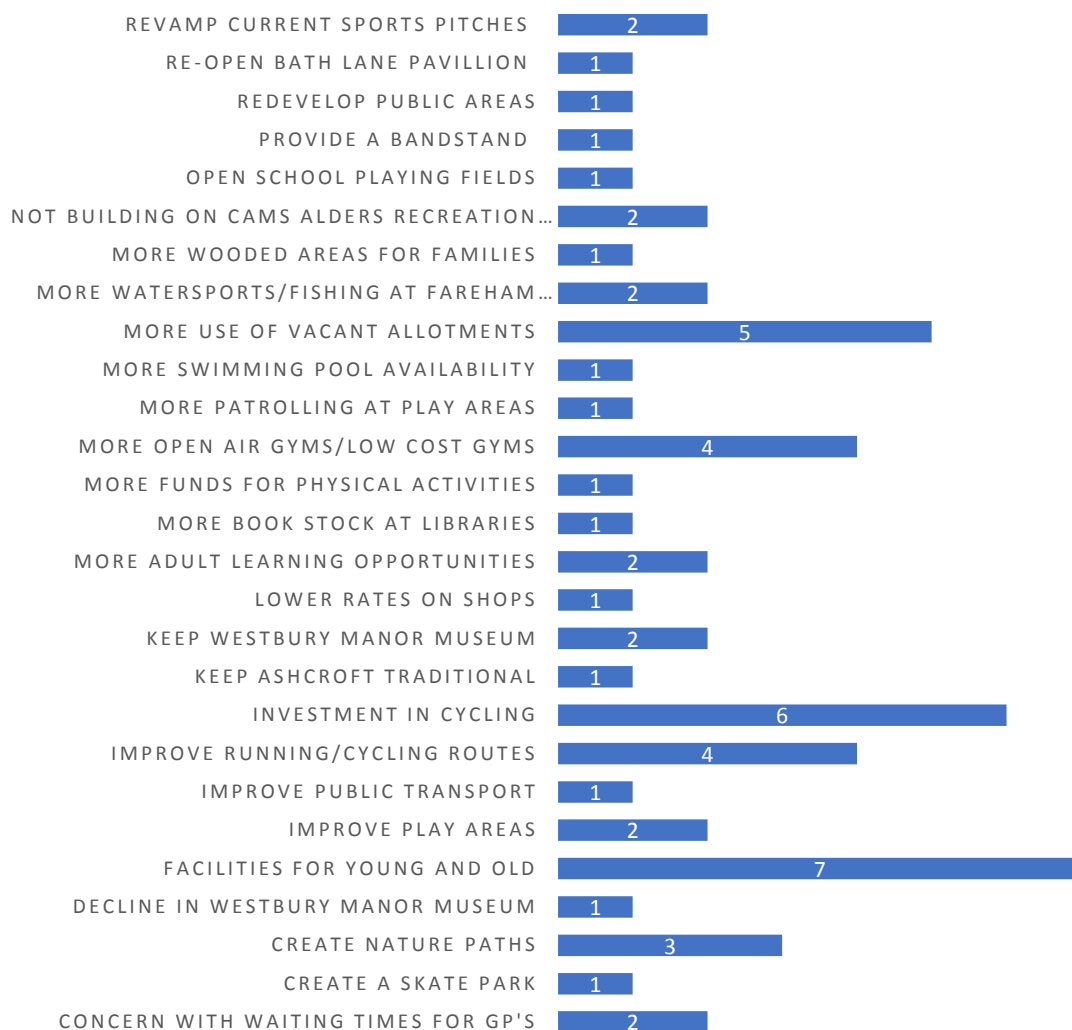
## DO YOU HAVE ANY COMMENTS ABOUT THE 'LEISURE OPPORTUNITIES FOR HEALTH AND FUN' PRIORITY?



The main comments for 'Do you have any comments about the 'Leisure Opportunities for Health and Fun' Priority?' were positive, with many comments suggesting that residents enjoy the current leisure facilities and spaces on offer in the Borough. The most common comments were related to continuing to improve recreational, play and sports facilities. There were also some asking for the Ashcroft Arts Centre and Ferneham Hall to be kept separate. However, the number asking for this are small compared to the majority of respondents who believed that it was a priority to combine the two into a single arts and entertainment venue.

There was support for providing new sport pitches and children's play area, but comments wanted to see more facilities across the Borough, that catered for both the young and old, and were concerned over there being too much focus in the Western Wards. There was also support for more allotments and concerns that Westbury Manor Museum did not need to transform into a "cultural stop" as it had only recently been refurbished."

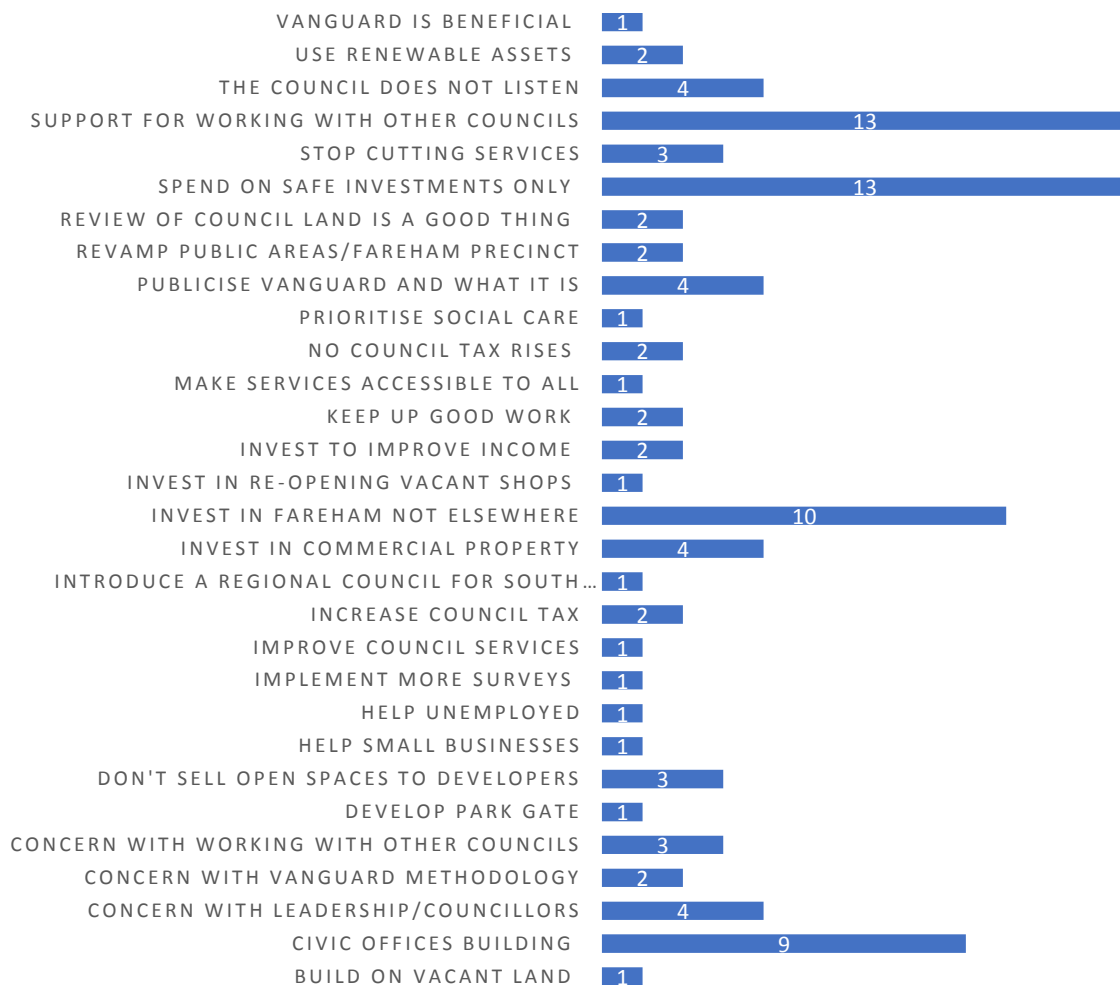
## ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY FIVE YOU THINK WE SHOULD FOCUS ON?



For 'Are there any other actions linked to Priority Five you think we should focus on?' answers were mixed for this priority. There was a demand for more play areas in Stubbington, Portchester, Coldeast, and Cams Alders. Some respondents reflected a need to develop services for young and old. Whilst there were divided responses on whether Cams Alders should be regenerated as a sports facility, or left the same, there were consistent responses that there needed to be more investment in cycling areas around the Borough.

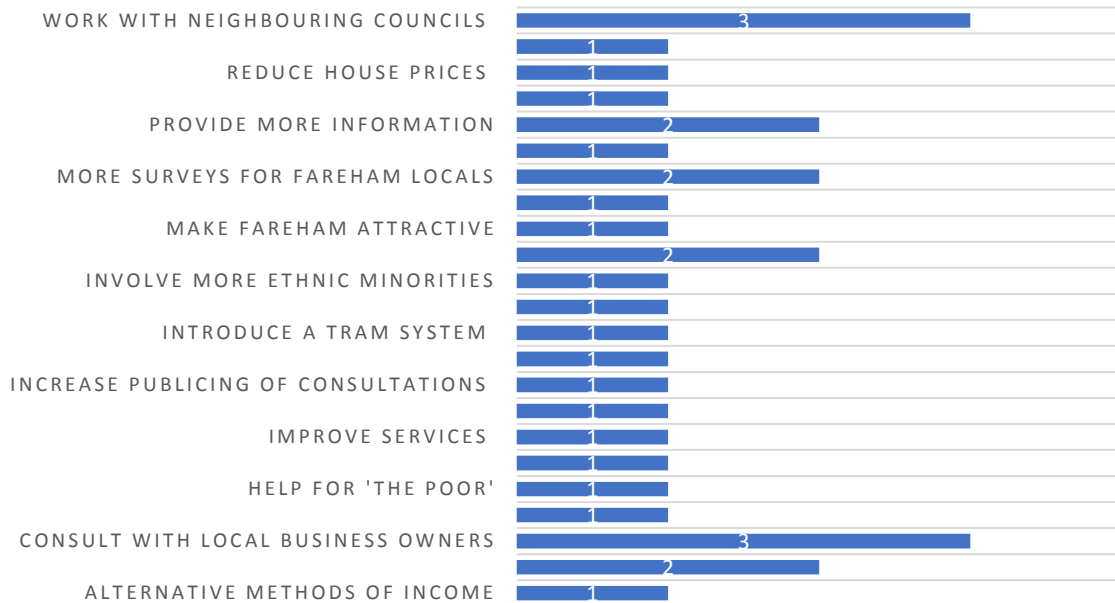


**DO YOU HAVE ANY COMMENTS ABOUT THE 'DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL' PRIORITY?**



For 'Do you have any comments about the 'Dynamic, prudent and progressive council' Priority?', the number of supporting comments were low. A few comments that came up were in support for working with surrounding councils, with one comment suggesting working closer with Gosport Council to improve traffic congestion could be positive. Also, there were several comments about the improvement of the civic offices, whereby many people commented on its appearance. Another concern was support for investment in commercial properties, but respondents wanted to see the investment in Fareham Borough, and not elsewhere. Some comments suggested that more could be done to publicise Vanguard.

**ARE THERE ANY OTHER ACTIONS LINKED TO PRIORITY SIX YOU  
THINK WE SHOULD FOCUS ON?**

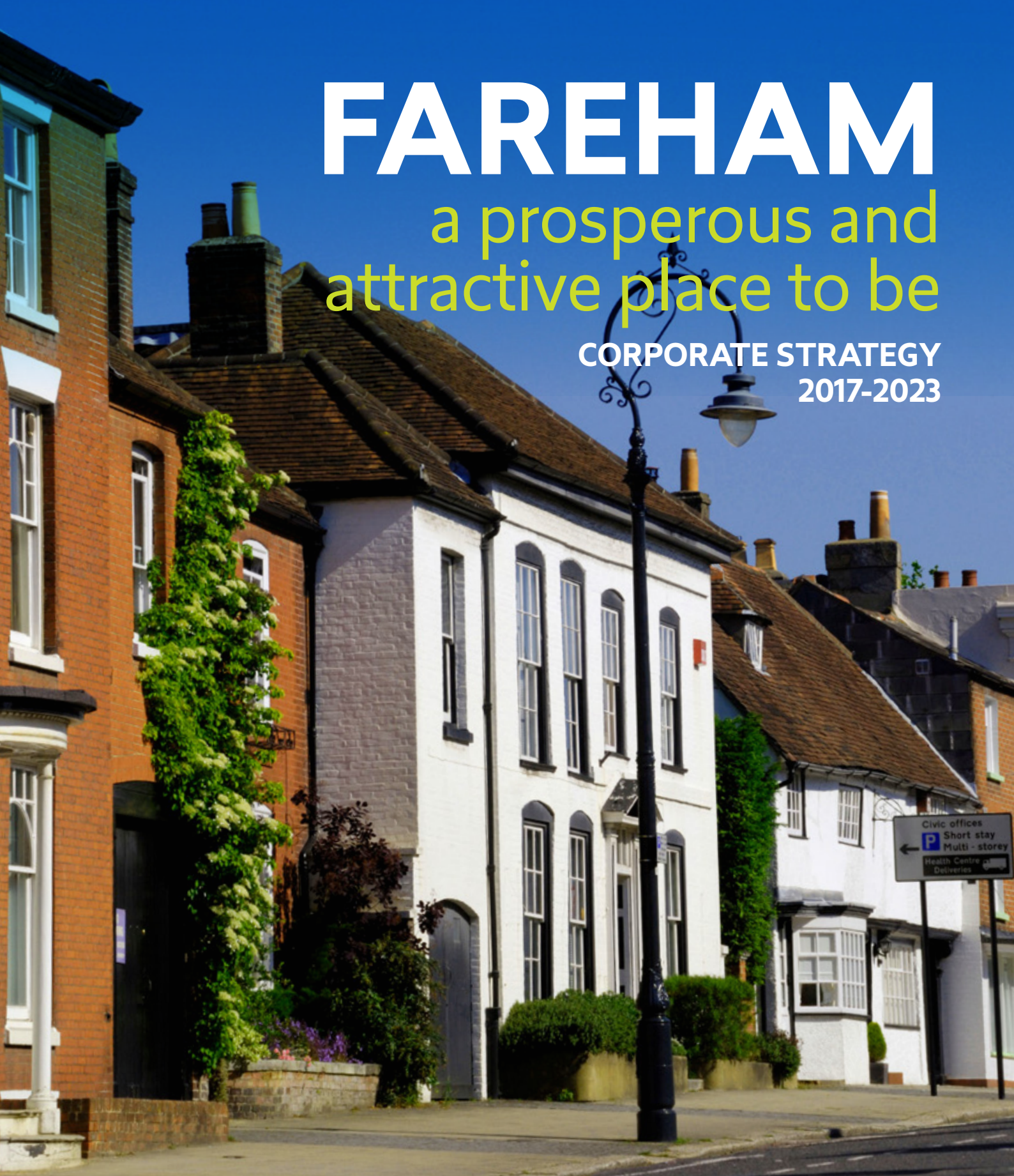


The overall number of comments was very low and no clear theme emerged. The most common theme was for the Council to keep up the good standard of its work. This was followed by working closer with neighbouring Councils.

# FAREHAM

a prosperous and  
attractive place to be

CORPORATE STRATEGY  
2017-2023



# PLANNING FOR FAREHAM'S FUTURE



## Prosperous, safe, attractive...

**Our corporate strategy for Fareham Borough Council sets out our priorities for the next few years, from 2017 to 2023, and shows how we have planned to ensure that Fareham remains a prosperous, safe and attractive place to live and work.**

Our approach has been led by a number of factors. First and foremost, our residents, customers, partners and others have told us what is important to them. Our research has also highlighted a range of external influences we need to consider such as economic and social factors and indeed changes to the way our residents live and work.

One factor that cannot be ignored is the continuing reduction in government funding awarded to Fareham Borough Council.

Yet despite this reduction, as you will read, we have exciting plans for the next few years that will provide benefits to many people working and living within the Borough of Fareham.

By focusing on these we believe we can help make sure that Fareham continues to be a great place to live and work.

**“...FAREHAM  
CONTINUES  
TO BE A GREAT  
PLACE TO LIVE  
AND WORK.”**

# A GREAT PLACE

# TO LIVE...

FAREHAM'S POPULATION

2001: 107,977

2015: 114,799

2017: 117,000

2022: 120,000

2037: 130,000

Located in an area of some 30 square miles along the south coast of Hampshire between Portsmouth and Southampton, Fareham is a popular and attractive place to live. It is well connected to the M27 motorway and has good rail links to London and the wider rail network. There is also easy access to ferry ports and Southampton airport.

Fareham is growing. Our population has steadily increased over the last 30 years and that trend is expected to continue. People are living longer and we have an increasingly ageing population.

For example, Fareham has experienced the largest rise in the number of residents aged

85+ in Hampshire during the last 20 years. By contrast the number of people of working age living in the Borough has reduced; particularly those aged between 25 and 39.

Consistent with the rest of the country the make-up of Fareham's households is changing. Around a quarter of people now choose to live alone so that adds to the number of smaller homes that we need. Additionally an increase in divorce and break ups also means that there are now more 'blended families' living together than ever before. Minority ethnic groups make up a small, but slowly growing, proportion of the population.

Fareham has five distinct communities: **Fareham town; Portchester; Titchfield; Western Wards** and **Hill Head and Stubbington**. The development of **Welborne**, made up of of around 6,000 homes, will create a new distinct community whilst, at the same time, help to meet our future housing needs.

“...THE MAKE-UP OF FAREHAM'S HOUSEHOLDS IS CHANGING.”

# OPEN FOR BUSINESS

With a well-educated workforce and low levels of unemployment, Fareham is a thriving place for business.



**A well-educated workforce makes Fareham an attractive proposition for local businesses. The local talent pool is rich with potential employees equipped with all the skills they need to meet their needs and, whilst Fareham salaries tend to be higher than the national average, they remain well below London-weighted salaries.**

The proportion of Fareham residents educated to college level and above is higher than both the south east region and the country as a whole. This is a boost to businesses both in Fareham and its neighbouring cities.

Fareham is a hard-working Borough with the percentage of local people in work higher than both regional and national averages. By contrast the number of residents claiming out of work benefits is low.



**“...FAREHAM IS A THRIVING PLACE FOR BUSINESS.”**

# HIGH FLYING PLANS...

Solent Airport at Daedalus is owned by Fareham Borough Council. Forming part of the Solent Enterprise Zone, the site features two new business parks: Faraday and Swordfish.

“...AN UNFLINCHING COMMITMENT TO SUPPORTING AND ENCOURAGING BUSINESS GROWTH...”

**Underpinned by an unflinching commitment to supporting and encouraging business growth, Fareham Borough Council’s vision for Solent Airport at Daedalus has already begun to take shape.**

The Council’s Fareham Innovation Centre opened in 2015 as an incubation hub to provide support and guidance to small and start-up businesses. It reached 100% occupancy within a year of opening.

With much of the site benefiting from being part of the Solent Enterprise Zone, businesses

that meet the criteria can enjoy access to a range of benefits. This can include up to five years freedom from business rates for businesses opting to buy land to build their own business space or lease existing premises.

Over the coming years, the new development at Welborne, which lies to the north of Fareham, will also play a significant role in creating jobs for the Borough.



# SAFE AND HEALTHY

**Fareham is a safe and healthy place to live and work. Overall crime levels are low when compared to similar Boroughs in the area.**

Life expectancy is higher than the national average for both men and women and our residents are generally healthier than most other areas in the country. Deprivation levels across the Borough are generally very low, but there are some small pockets of deprivation within Fareham town

Fareham is a great place to be healthy and has a variety of sports and leisure facilities for residents to enjoy. We have invested significantly in facilities such as the multi-million pound Holly Hill Leisure Centre which opened in 2016. Within the Borough, residents

benefit from two leisure centres, 18 community centres, 24 football pitches, nine cricket squares and two rugby pitches. There are also 17 outdoor recreation sites and 43 children's play areas. The Council also continues to support a wide range of cultural and entertainment activities through Ferneham Hall and Westbury Manor Museum.

# 694

**PITCH BOOKINGS  
BETWEEN  
SEPTEMBER 2015  
AND APRIL 2016**





# HOME is where the HEART is...

**Fareham residents are, on the whole, well housed. Around 80% of homes are now owner occupied, which is much higher than the national average. By contrast the proportion of social and private rented housing is very low.**

Despite an increase of 31% in property prices between 2011 and 2016 for an average home in Fareham, house prices remain slightly lower than the Hampshire average although they are higher than some neighbouring authorities. First-time buyers in Fareham struggle to get onto the property market as the ratio between average house prices and earnings is higher than the level for most other areas in south Hampshire.

**“FIRST-TIME  
BUYERS IN  
FAREHAM  
STRUGGLE TO  
GET ONTO THE  
PROPERTY  
MARKET...”**

# THE GREAT OUTDOORS...

**With many acres of space safeguarded for wildlife and miles of natural coastline there are ample opportunities for getting out and about with or without the family.**

The Council manages 331 acres of land for nature conservation across 25 different sites that include two nature reserves (Holly Hill Woodland Park and Warsash Common), and a Site of Special Scientific Interest (Portchester Common).

Cultivated spaces are important too and add quality to our everyday lives. Two open spaces, the Sensory Garden in Fareham Town Centre and Holly Hill Woodland Park, have consistently been awarded the prestigious Green Flag Award.

Additionally, for 13 consecutive years 'Fareham In Bloom' work has been recognised with a Gold Award in the South and South East in Bloom awards, brightening up our communities.

The great outdoors includes our streets and buildings too and important historic buildings are protected for future generations.

In fact there are 13 conservation areas and nearly 600 listed buildings within the Borough, each offering a little piece of history and helping to weave a picture of Fareham across the ages.

## THERE ARE 13 CONSERVATION AREAS:

**CAMS HALL  
CATISFIELD  
FAREHAM HIGH STREET  
HOOK  
OSBORN ROAD  
PORTCHESTER, CASTLE STREET  
SARISBURY GREEN  
SWANWICK SHORE  
TITCHFIELD  
TITCHFIELD ABBEY  
TOWN QUAY  
WALLINGTON  
WARSASH**



# Tell us what **WORKS** and what **DOESN'T**


**Listening to residents' views is essential to the way the Council works and helps us deliver better services.**

Community Action Team (CAT) meetings take place where there is a local 'hot topic' of interest to residents.

Residents can have their say using an online Customer Engagement Panel (the E-Panel) to help customers better understand how we work, have their say and increase openness and transparency. They can also take part in various consultations that take place throughout the year.

Social media is important too. Residents can contact the Council directly on Facebook and Twitter, both of which are used to keep customers up-to-date with useful information including details of any new consultations taking place, public meetings or local events.

Our website contains all the Council's latest news and copies of the Council's Online magazine 'Fareham Today' whilst Council



Connect, in Fareham shopping centre, is also a good place to check for information.

**Sign up for the Council's e-panel at:**  
[www.fareham.gov.uk/epanel](http://www.fareham.gov.uk/epanel)

**Check out any current consultations at:**  
[www.fareham.gov.uk/consultations](http://www.fareham.gov.uk/consultations)

**SIGN UP TO OUR  
ONLINE CUSTOMER  
ENGAGEMENT PANEL  
(THE E-PANEL) AND JOIN  
IN THE CONVERSATION**



# OUR VISION

Fareham is a prosperous, safe and attractive place to live and work. This has occurred through careful management and development, as well as constant attention to our environment and the needs of our communities. Our vision for Fareham's future is based upon the assumption that residents want to preserve all that is good about Fareham, whilst increasing prosperity, providing new homes for our growing communities and making it an even more inclusive and attractive place to live and work.

“FAREHAM IS  
A PROSPEROUS,  
SAFE AND  
ATTRACTIVE  
PLACE TO LIVE  
AND WORK.”

# OUR VALUES

Everything we do is guided by a set of values which are shared by all elected members and employees.

## OUR CORPORATE VALUES

Listening and being responsive to our customers

Recognising and protecting the identity of existing communities

Enhancing prosperity and conserving all that is good

Being efficient, effective and providing value for money

Leading our communities and achieving change for the better

“LEISURE OPPORTUNITIES AVAILABLE FOR RESIDENTS AND VISITORS ALIKE...”

# OUR PRIORITIES

We will achieve our vision by focusing our efforts and resources on six corporate priorities:



## 1 PROVIDING HOUSING CHOICES

by working with our key partners to enable and support a diverse housing market so that residents have access to good quality housing that is affordable and offers a choice of tenures. We will take positive steps to prevent homelessness and assist individuals and families in finding good quality accommodation.



## 2 PROTECT AND ENHANCE THE ENVIRONMENT

by ensuring that Fareham remains a clean and attractive place to live and work. We will make sure that our heritage and natural environment are conserved and enhanced for future generations. We will also minimise the impact on the environment by reducing our use of natural resources; minimising the generation of waste and maximising the collection of recyclable materials.



## 3 STRONG, SAFE, INCLUSIVE AND HEALTHY COMMUNITIES

by working with others to provide an environment where people of all ages feel safe. We will give people greater influence over the decisions that affect their lives and build more inclusive communities by providing easy access to information and services provided by the Council. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.



## 4 MAINTAIN AND EXTEND PROSPERITY

by working with others to continue to support and promote the economic vitality of the Borough. Developing and improving vibrant town and district centres offering a range of shopping, leisure and employment opportunities, together with the delivery of an employment-led vision for Daedalus will be vital to achieving this.



## 5 LEISURE OPPORTUNITIES FOR HEALTH AND FUN

so that residents and visitors of all ages can socialise with other members of our communities; participate in arts and entertainment activities; and improve their fitness and health.



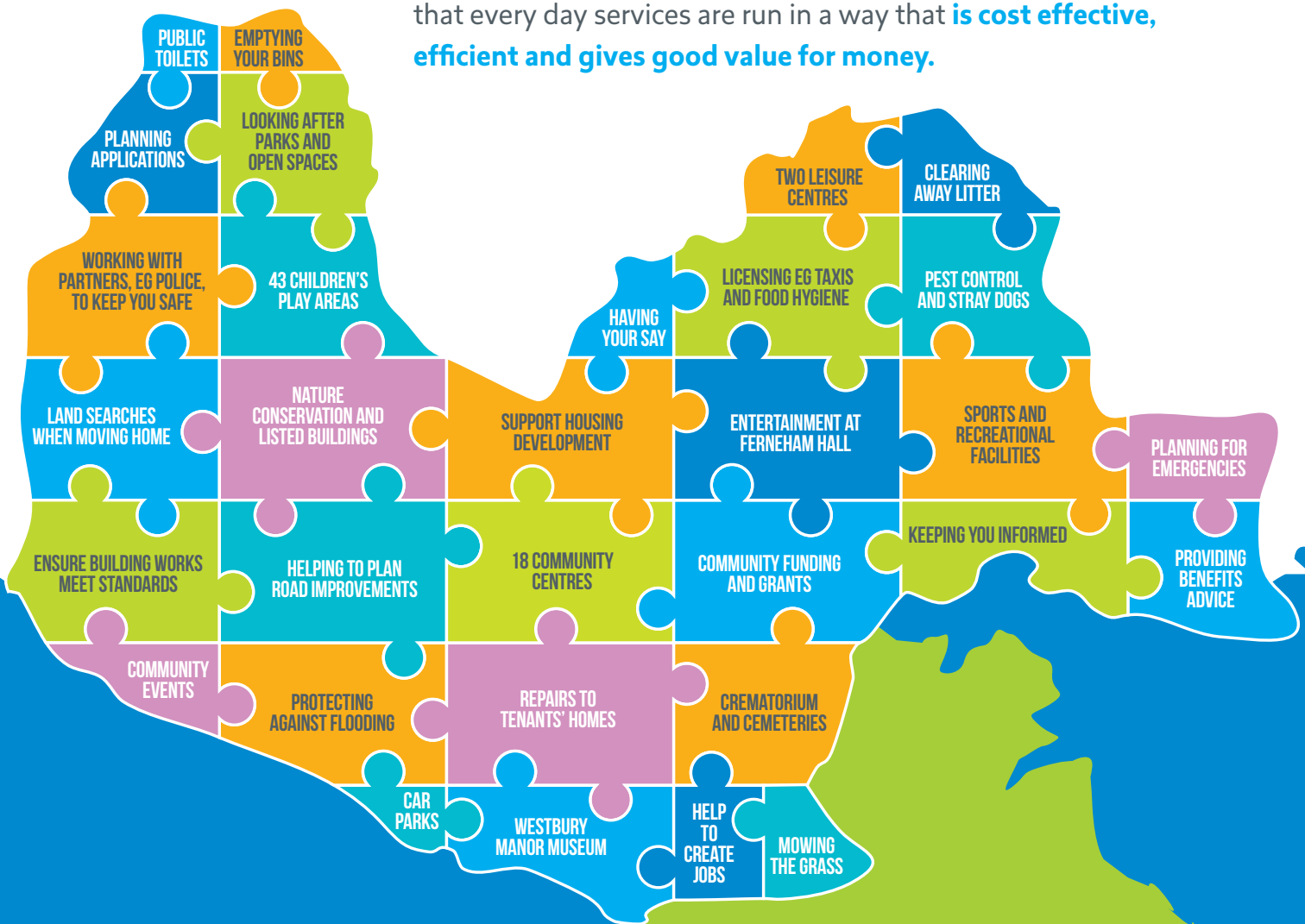
## 6 DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

by making sure that the decisions we make are transparent and that arrangements are in place to secure on-going improvement. Our overall priority is to ensure that we offer good value for money by providing high quality services and maintaining high levels of customer satisfaction, whilst keeping council tax levels low when compared to other district councils.

“WE WILL GIVE PEOPLE GREATER INFLUENCE OVER THE DECISIONS THAT AFFECT THEIR LIVES...”

# It's the **LITTLE THINGS** **THAT MATTER**

Although it is the big projects that get the headlines, it is the day to day work we carry out that takes up most of our time and energy. It is also what the Fareham element of your council tax pays for. We know how important it is to you that we get the basics right and we work really hard to ensure that every day services are run in a way that **is cost effective, efficient and gives good value for money.**



# PRIORITY one

Between now and 2023 we have big plans for improvements all of which are driven by our corporate priorities. You will be able to keep an eye on how we are doing as key milestones will be included in our annual review.

## PROVIDING HOUSING CHOICES

**Ensuring everyone has somewhere to live is a vital role for Council.**

Working against the backdrop of a national shortfall in housing and accommodation, we have worked hard to develop key strategies that will enable us to ensure there are housing choices for people in Fareham. We will...

- Enable the delivery of a new Garden Village at Welborne, providing thousands of new homes, new jobs, new schools and new leisure facilities.
- Prepare a new Local Plan, which will plan for the provision of new homes, and employment space, across the Borough up to 2036.
- Prepare and implement a new Housing Strategy, to include affordable options, which will determine the Council's future role in the provision of housing.



**“ENSURING EVERYONE HAS SOMEWHERE TO LIVE IS A VITAL ROLE FOR COUNCIL.”**



# PRIORITY TWO

## PROTECT AND ENHANCE THE ENVIRONMENT

The environment in which we live helps to shape our experiences and the way we live our lives. We want to make sure that the things we enjoy today will still be around for future generations.

As well as protecting our assets, the next few years will see some exciting developments across the Borough. We will...

- Transform the fields and verges on the boundary of Daedalus into an exciting new area of public open space for the local community.
- Create a new Country Park, at Titchfield, providing easy access to the countryside for local people.
- Transform woodland areas at Coldeast to create new public open spaces.
- Deliver major coastal defence schemes at Portchester and Hill Head.
- Increase our recycling rates and reduce the amount of household waste.

“WE WANT TO MAKE SURE THAT THE THINGS WE ENJOY TODAY WILL STILL BE AROUND FOR FUTURE GENERATIONS.”



# PRIORITY three

## STRONG, SAFE INCLUSIVE AND HEALTHY COMMUNITIES



“PROMOTE AND  
SUPPORT THE  
DELIVERY OF  
WELBORNE...”

**Feeling safe and secure in our homes and everyday activities is vital for our wellbeing and peace of mind.**

We also know it is important to local people that we recognise and protect the identity of existing and new communities. This includes the provision of local facilities. We will...

- Promote and support the delivery of a Garden Village at Welborne, as part of a planned sustainable new community to come forward over the next 20 years.
- Build 400 new graves as an extension to Holly Hill cemetery to increase the number of burial plots available to those living in the west of the Borough.
- Review our approach to Community Safety, including analysis of CCTV, street lighting and landscaping to ensure that we make the Borough as safe as possible.
- Explore the best approaches to improving air quality in areas where the levels of NO<sup>2</sup> exceed national guidelines.

# PRIORITY four

## MAINTAIN AND EXTEND PROSPERITY

We recognise that business growth is essential to the local economy, providing good quality jobs for local people and creating attractive, vibrant town and district centres.

As well as supporting and protecting existing businesses we want to attract new employers to our Borough providing opportunities for future generations. We will...

- Commence the regeneration of Fareham Town Centre, which will include the provision of new homes, improvements to retail, leisure and entertainment facilities and changes to parking provision.
- Construct a second phase extension to our highly successful Innovation Centre at Daedalus, offering office and working space to new businesses and creating new jobs within the Borough.
- Enable the redevelopment of Portchester District Centre, which will include improvements to the shopping precinct, the provision of new homes and improvements to car parking facilities.
- Continue to implement our vision for Daedalus. We will build the necessary roads and services to unlock new employment opportunities at Swordfish Business Park, building new hangars and facilities to support the development of the airport and encourage employers to relocate and grow their businesses on the site.
- Support the construction of major new highway schemes across the Borough to include the Stubbington Bypass, improvements to the southern section of Newgate Land and a redesigned “all moves” Junction 10 on the M27.
- Encourage the provision of more A Level courses within the Borough.



“A VIBRANT SHOPPING CENTRE IS AN ASSET TO ANY COMMUNITY...”

# PRIORITY five

## LEISURE OPPORTUNITIES FOR HEALTH AND FUN

**Fareham is an attractive place to live and well-equipped with a whole host of leisure activities.**

As a Council we are constantly seeking to improve leisure facilities for residents and over the coming years we will see some exciting developments. We will...

- Transform Westbury Manor Museum into a vibrant “culture stop” in Fareham Town Centre.
- Develop long term plans aimed at bringing the Ashcroft Arts Centre and Ferneham Hall together into a new and exciting single arts and entertainment venue.
- Provide new sports pitches and children’s play area at Coldeast.
- Provide a new allotment site in the Stubbington area.
- Improve the facilities at Cams Alders Recreation Ground to meet the needs of the sports clubs and encourage greater participation by the community.



“TRANSFORM WESTBURY MANOR MUSEUM INTO A ‘CULTURE STOP’...”

# PRIORITY six

## A DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

We are constantly seeking ways to reduce our spending and make your money work harder so that we can continue to deliver good services.



We will...

- Continue to work within a balanced and sustainable budget, recognising the reduction in Government funding.
- Continue to implement the Vanguard Methodology\* across all Council services to ensure a customer focussed approach and the quick resolution of problems.
- Develop the Civic Offices to be an attractive working environment for existing and prospective tenants.
- Undertake a major review of all Council owned land and buildings to ensure that we are making the best use of our assets.
- Be alive to new opportunities for further investment in commercial properties to boost income and help meet corporate priorities.
- Continue to explore opportunities for shared services, partnerships and joint working with neighbouring Councils.

\*Vanguard Methodology is a new way of working that puts the customer at the heart of Council services. This means we are changing the way we work to focus on our customers.



# Holly Hill



# Strategic FRAMEWORK

Our strategic framework is made up of key financial and planning documents that help shape the work of the Council.

**CORPORATE STRATEGY** sets out our vision and priorities for the medium-term (i.e. five years). It also includes a set of improvement actions that describe the key projects and initiatives that we will focus on over this period.

**LOCAL PLAN** sets out the policies that will determine future land use to meet the needs of the corporate strategy.

**MEDIUM TERM FINANCIAL STRATEGY AND ANNUAL BUDGET** addresses the financial implications of all the Council's strategies and plans.

The corporate strategy and other strategies and plans are supported by local service agreements, which include a range of measures that demonstrate the general performance and degree of success of the Council.

Email your comments to [corporatepolicy@fareham.gov.uk](mailto:corporatepolicy@fareham.gov.uk)



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 6 September 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Mrs C L A Hockley (Chairman)

Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs S M Bayford, M J Ford, JP, Ms S Pankhurst, D L Steadman  
and Mrs K K Trott

**Also Present:** Miss S M Bell, Executive Member for Leisure and Community  
(Item 6)



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence received at this meeting.

**2. MINUTES**

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 26 July 2017 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. MEMBERS TOUR - LEISURE AND COMMUNITY FACILITIES**

At the invitation of the Chairman Councillor Miss S Bell participated in the discussions on this item.

Following a tour of the Leisure and Community Facilities, which took place throughout the day, Members and Officers discussed the various locations visited and highlighted the following: -

Holly Hill Leisure Centre & Play Area –

- Concerns have been raised by some users about the lack of fencing around the play area. The Head of Leisure and Environmental Services confirmed that this is being considered by his team but the original intention was to create a different look and feel to the play area which was in keeping with the surrounding park land. Installation of fencing would be potentially costly and change the open look and feel of the play area.
- There was also discussion around the issue of dogs around the park area. Officers confirmed they are encouraging people to keep dogs to on leads around the play area, with temporary signs, which is proving successful.
- Members also asked for an update regarding the few incidences of anti-social behaviour that had been reported in the area. The Head of Leisure and Environmental Services advised that he is in discussions with all relevant parties and CCTV cameras are expected to be installed at the leisure centre car park to assist with the problem.

Abshot Community Centre –



- The Panel commented on the excellent work that had been undertaken on the roof and guttering and that it was clear to see the benefits of the recent funds invested by the Council into the centre.

Titchfield Country Park –

- With the park, still in its early stages of development, Members were given the chance to see the scale of the work and the progress so far.
- The Head of Leisure and Environmental Services confirmed that the project is on schedule with the care home due for completion in 18 months and the site due to be open to the public around the same time. However, the full implementation of all the infrastructure for the park will take approximately 3 years.

Westbury Manor Museum –

- Members commented on the wonderful site and the excellent work of the volunteer staff.
- A concern was raised over the provision of staff at weekends and Members asked officers to discuss the matter with the Hampshire Culture Trust in more detail to ensure that this doesn't affect the running of the Museum.

Park Lane Recreation Ground –

- With the 1<sup>st</sup> phase of development complete, the 2<sup>nd</sup> phase will include; further landscaping and pathways to improve access to and from the town centre, but funding needs to be identified to complete these works.

Crofton Community Centre -

- Members discussed the maintenance problems with the sports hall and changing rooms at the site and the costs involved to resolve the issues.
- The Executive Member for Leisure and Community advised that she, along with the Head of Leisure and Environmental Services has planned to meet with the new Chairman of the association and the Manager of the centre to determine how these issues can be resolved.

It was AGREED that the Leisure and Community team be thanked for arranging a great tour.

## 7. COMMUNITY GRANTS UPDATE

The Panel received a presentation by the Leisure and Community Manager updating Members on the Community Funding Scheme.

The presentation provided an overview to the Panel on the various stages of the application process, the criteria for applying and an overview of the various types of application that have been received over the past year.

Members enquired which procedures were in place for reviewing the applicants once monies have been awarded. The Leisure and Community Manager explained the various checks that are in place to ensure that the funds have been used correctly. Members suggested that Ward Councillors could play a role in assisting by liaising and supporting applicants. The Head of Leisure and Environmental Services agreed this was an idea that officers would explore further.

It was AGREED that the Leisure and Community Manager be thanked for her presentation.

## **8. REVIEW OF WORK PROGRAMME**

The Panel considered a report by the Director of Operations which reviews the Panels Work Programme for 2017/18.

The Head of Leisure and Environmental Services asked the Panel to defer the Play Area Improvement Programme item from the 08 November 2017 to the 17 January 2018 meeting.

The Panel also discussed the unallocated items and asked if these could now be allocated. The Head of Leisure and Environmental Services suggested that the Review of Community Facilities be added to the 07 March 2018 meeting and that the Ferneham Hall & Ashcroft Centre update be included in the Annual Presentation from the Hampshire Cultural Trust rather than being brought to the Panel as a separate item.

It was AGREED that: -

- (a) the Play Area Improvement Programme item be deferred to the 17 January 2018 meeting;
- (b) the Review of Community Facilities be moved from unallocated items to the 07 March 2018 meeting; and
- (c) that the Ferneham Hall & Ashcroft Centre update be included in the Annual Presentation from the Hampshire Cultural Trust rather than being brought to the Panel as a separate item.

(The meeting started at 6.00 pm  
and ended at 6.35 pm).

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 8 November 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Mrs C L A Hockley (Chairman)

Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs S M Bayford, M J Ford, JP, Ms S Pankhurst, D L Steadman  
and Mrs K K Trott

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence received at this meeting.

**2. MINUTES**

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 06 September 2017 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

The Panel received a deputation from members of the Locks Heath Pumas RFC, asking the Panel for assistance with securing them permanent training facilities. (See item 6 below)

The Deputies were thanked accordingly for their deputation.

**6. VERBAL UPDATE ON REQUEST FOR LAND BY LOCKS HEATH PUMAS RUGBY CLUB**

Members of the Panel discussed the Locks Heath Pumas Rugby Clubs comments in their deputation and determined three possible options available to the club at this time.

The Chairman explained that the Panel is very sympathetic to the club with what they want to achieve and hoped that one of the options identified would lead to a successful outcome.

The Locks Heath Pumas Rugby Club thanked the Panel for taking the time to listen to their comments.

**7. RELATE SOLENT PRESENTATION**

The Panel received a presentation from Tina Croucher, Centre Manager from Relate Solent on the counselling services they provide in the Fareham Borough.

The presentation highlighted the range of counselling services they provide, including; couples counselling, family counselling and young people's

counselling and the large number of venues across the south including Fareham that are available to clients.

Members commented on the fantastic work undertaken by the skilled professionals at Relate Solent and enquired about how they engage with other local organisations doing similar work in the Borough. Tina Croucher confirmed that the team do work closely with other local agencies including healthcare professionals to ensure a successful outcome for their clients wherever possible.

It was AGREED that Tina Croucher from Relate Solent be thanked for her informative presentation.

## **8. LEISURE EVENTS UPDATE**

The Panel received a presentation from the Leisure and Community Manager on the Councils Leisure Events over the past year and a look forward to upcoming events across the Borough.

*Councillors Mrs L E Clubley and Mrs K K Trott left the meeting during delivery of this presentation.*

The presentation detailed the highlights from the Events Programme which attracted over 7000 people across 29 events, which included: -

- Daedalus 100;
- National Play Day;
- Thumbs Up Thursday;
- SNAP;
- Mini Play Morning;
- Access All Areas; and
- Bygone Fareham.

The Panel were also given details of this year's Christmas light switch on and were shown a short video as part of the presentation featuring the Winter Giant who will be the main attraction.

It was AGREED that the Leisure and Community Manager be thanked for her presentation.

## **9. REVIEW OF WORK PROGRAMME 2017/18**

The Panel considered a report by the Director of Operations which reviews the Panels work Programme for 2017/18.

The Head of Leisure and Corporate Services addressed the Panel to request that the following items be added to the Work Programme under unallocated items: -

- (a) Update on Ferneham Hall; and
- (b) Holly Hill Catering Facilities.

It was AGREED that: -

- (a) Items - Update on Ferneham Hall and Holly Hill Catering Facilities being added to the unallocated items on Appendix A of the report; and
- (b) the Panel note the Work Programme.

(The meeting started at 6.00 pm  
and ended at 7.15 pm).

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Streetscene Policy Development and Review Panel

**(to be confirmed at the next meeting)**

**Date:** Thursday, 7 September 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor S D Martin (Chairman)

Councillor L Keeble (Vice-Chairman)

**Councillors:** J E Butts, Mrs L E Clubley, J M Englefield and G Fazackarley

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor R H Price, JP.

**2. MINUTES**

It was AGREED that the minute of the Streetscene Policy Development and Review Panel held on 13 July 2017, be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcements:

In May this year, Hampshire County Council staff held a Composting Clinic at the Council Connect stand in the shopping centre. It was very well received, with over 35 people signing up to try home composting. Hampshire residents are able to buy reasonably-priced composters in an arrangement with the manufacturers. Full details are on the Council's website.

Fareham Council have recently appointed a Food Saver Champion, Barbara Cowie, to work on the project funded by Sainsbury's. Barbara will be starting in the second week of September. Many people think they don't waste much food, so Barbara will be aiming to get as many residents as possible to keep a simple food diary for a week. This will then be followed up with tips and recipe suggestions. All Members are encouraged to join the project and keep a diary for a week.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

In accordance with the Standing Orders and the Council's Code of Conduct, Councillor S D martin declared a Non-Pecuniary Interest for Minute 10 – Annual Review of Trade Waste Service as he is a Waste Management Consultant.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. REVIEW OF WORK PROGRAMME 2017/18**

The Panel considered a report by the Director of Operations which reviewed the Panel's work programme for 2017/18.

It was AGEED that the work programme for 2017/18, as set out in Appendix A to the report, be confirmed.



**7. ANNUAL REPORT ON GROUNDS MAINTENANCE SERVICE**

The Panel considered a report by the Director of Operations on an annual review of the Grounds Maintenance service.

Member asked that their thanks be passed to the Grounds Maintenance teams for their continued hard work in maintaining an attractive looking Borough.

It was AGREED that the Panel note the content of the report.

**8. ANNUAL REPORT ON RECYCLING**

The Panel considered a report by the Director of Operations on an annual review of Recycling.

Members were informed that in addition to the work that will be undertaken by Barbara Cowie as the newly appointed Food Saver Champion, as outlined in minute item 3 above, she will also be looking to work with local restaurants to promote to use of take away bag, where customer can be given the opportunity to take home unfinished food from their meals.

It was AGREED that the Panel note the content of the report.

**9. EXCLUSION OF PRESS AND PUBLIC**

It was AGREED that in accordance with Section 100A(4) of the Local Government Act 1972, the public and representatives of the Press be excluded from the remainder of the meeting as the Panel considered it was not in the public interest to consider the matter in public on the grounds that it involved the disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A of the Act.

**10. ANNUAL REVIEW OF TRADE WASTE SERVICE**

The Panel considered a report by the Director of Operations on an annual review of the Trade Waste Service.

Councillor S D Martin declared a non-pecuniary interest in this item as he is a Waste Management Consultant.

It was AGREED that the Panel note the content of the report.

(The meeting started at 6.00 pm  
and ended at 6.40 pm).



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

**Date:** Thursday, 2 November 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor L Keeble (Chairman)

(Vice-Chairman)

**Councillors:** J E Butts, Mrs L E Clubley, J M Englefield, G Fazackarley and R H Price, JP

**Also Present:** Councillor Miss T G Harper, Executive Member for Streetscene (Items 7 & 9) Councillor Mrs T L Ellis (Item 9) and Councillor M J Ford, JP (Items 7 & 9)



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor S D Martin.

**2. MINUTES**

It was AGREED that the minutes of the Streetscene Policy Development and Review Panel held on 7 September 2017, be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman passed on his thanks to Paul Doran for his services and help to Streetscene over the years.

The Chairman also welcomed Mark Bowler to the meeting as the newly appointed Head of Streetscene.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. REVIEW OF WORK PROGRAMME 2017/18**

The Panel considered a report by the Director of Operations which reviewed the Panel's work programme for 2017/18.

It was AGREED that the panel confirm the programme of items for 2017/18, as set out in Appendix A to the report.

**7. MEMBERS OPEN FORUM**

The Chairman invited Councillor Ford to address the Panel as he had submitted a question.

His question was "It appears that re-cycling percentages are pretty flat so what could be the next initiative. I reckon that even amongst enthusiastic re-cyclers kitchen waste that goes into the 'under the sink' bin contains both re-cyclable and non-recyclable material. The full bag will then go into the green top bin. Short of providing a kitchen caddy, are there any thoughts on tips we can offer households to help them separate materials within the kitchen?"

The Chairman then provided the following response; "The levelling-off of recycling rates is a national trend, which is replicated across Hampshire as well as Fareham. The reasons for the trend will vary according to the area.

There is undoubtedly an element of recycling fatigue, and people citing confusion about what materials are accepted as a reason not to recycle.

The standard of materials accepted by re-processors has been rising, with the effect that the sorting has become more stringent in order to protect the market the materials are sent to.

The contamination rates in Fareham (i.e. non-recyclable materials put in the recycling bins) at 10% is the second lowest in Hampshire; the average across PI is just under 13%, with some authorities at 18%.

Within Fareham, we are currently putting our efforts into focusing on food waste, with our Food Saver Champion, Barbara Cowie, working on a project funded by Sainsbury's. Events have been held in Sainsbury's, local libraries, markets and Council Connect and we have given presentations in several schools. We are working closely with the Communications team to maximise use of social media.

We are asking householders to keep a food diary for a week, to highlight just how much food is wasted; to date 1226 diaries have been issued. We are producing 'doggy bags' for restaurants to offer diners. The children's competition to design the bag has just closed, 1550 competition forms were delivered to local schools. We are also issuing 'Welcome packs' to new tenants in Council and Housing Association properties, with tools and tips to avoid food waste.

Generally, raising awareness of one aspect of waste, such as food, has a knock-on effect on improving recycling as people are reminded of the issue. It is accepted good practice that a drip-drip effect if continual reminders is required to maintain recycling rates.

We send an annual bin collection calendar which includes a reminder of what can be recycled. This year's calendars were delivered during October. During 2016 we delivered 2000 bags to residents in flats to store recyclable materials, to discourage plastic bags in the recycling bins.

Project Integra are working with a Behavioural Insights team to look at the reasons people are not recycling, and develop a targeted campaign to encourage recycling. We are proposing that Fareham would like to be a pilot for the project."

At the invitation of the Chairman, Councillor Miss Harper, Executive Member for Streetscene, addressed the Panel on this item.

Councillor Price enquired as to whether the 'welcome pack' that is being given out to new Council and Housing Association tenants could also be given to local Estate Agents so that they could be given out to new tenants in privately rented properties. The Head of Streetscene agreed that this could be looked into.

It was suggested that the ideas from the Behavioural Insights team could be presented to the Panel or to all Members as a briefing session.

The Chairman thanked Officers and Members for their participation in the Members Open Forum.

## **8. EXCLUSION OF PRESS AND PUBLIC**

It was AGREED that in accordance with Section 100A(4) of the Local Government Act 1972, the public and representatives of the Press be excluded from the remainder of the meeting as the Panel considered it was not in the public interest to consider the matter in public on the grounds that it involved the disclosure of exempt information as defined in paragraph 4 of Part 1 of Schedule 12A of the Act.

## **9. REVIEW OF THE HEDGE CUTTING CONTRACT**

The Panel considered a report by the Director of Operations on a review of the Hedge Cutting Contract.

At the invitation of the Chairman, Councillors Mrs Ellis, Ford, JP and Miss Harper, Executive Member for Streetscene addressed the Panel on this item.

It was AGREED that the Panel: -

- (a) note the content of the report; and
- (b) recommends Option 3 to the Executive as the preferred option for endorsement.

(The meeting started at 6.00 pm  
and ended at 7.03 pm).

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Health and Public Protection Policy Development and Review Panel

**(to be confirmed at the next meeting)**

**Date:** Tuesday, 12 September 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor M J Ford, JP (Chairman)

Councillor Mrs T L Ellis (Vice-Chairman)

**Councillors:** Mrs M Brady, Mrs P M Bryant, J M Englefield and P J Davies  
(deputising for F Birkett)

**Also Present:** Councillor T M Cartwright, MBE (for items 6 and 7)



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor F W Birkett and Councillor K A Barton.

**2. MINUTES**

It was AGREED that the minutes of the meeting of the Health and Public Protection Policy Development and Review Panel held on 25 July 2017 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest or disclosures of advice or directions made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. HEALTH UPDATE**

The Panel received a verbal update on Local Strategic Health issues from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.

Councillor Cartwright was pleased to report that following a recent meeting to discuss and agree how partner authorities can work together in meeting the growing demand for health care services in the Borough, the Fareham and Gosport Clinical Commissioning Group has now confirmed that provision will be made for a health and wellbeing hub in the new Welborne Garden Village.

Councillor Cartwright announced that he has been appointed as a co-opted member of the Hampshire Health and Adult Social Care Select Committee and will report on this further to the Panel once he has attended his first meeting on the 21 September 2017. In addition, Councillor Cartwright advised the Panel that he has made a request that he be invited to a future meeting of the Fareham Community Hospital Task Force that is run by Suella Fernandez, MP. He will report back to Members on this in due course.

Members raised concerns regarding the potential travelling difficulties that some residents will encounter in using the new GP same-day service scheme that has been set up at Fareham Community Hospital. It was noted that the scheme is being run on a trial basis and will be reviewed to assess whether it has been successful. Patients will still be able to see their own GP for routine



appointments if they wish to do so and with those patients making use of the scheme who are more able to do so, appointments should be freed up to offer to patients who are less able to travel.

It was AGREED that Councillor Cartwright be thanked for providing his verbal update.

## **7. POLICE CRIME PANEL UPDATE**

The Panel received a verbal update on the Police Crime Panel from Councillor T M Cartwright, MBE, the Executive Member for Health and Public Protection.

Councillor Cartwright reported that the Police Crime Panel met on the 07 July 2017. In addition to appointing the Chair and Vice Chair of the Panel and welcoming newly elected Members, the meeting received announcements by the Police Crime Commissioner, heard feedback from the Chief Constable on the Six Areas of Focus, discussed progress being made in the PEEL inspection assessment, reviewed the Estates Strategy and received an update on the Police and Crime Delivery Plan. Councillor Cartwright advised that the Police Crime Panel continues to be frustrated with format of the plan which makes it difficult to identify how progress is being made. The Panel has asked that the plan provides greater clarity on actions to be taken and the end dates for achievement.

It was AGREED that Councillor Cartwright be thanked for providing his presentation.

## **8. FAREHAM TOWN CENTRE PUBLIC SPACES PROTECTION ORDER - UPDATE**

The Panel received a presentation by the Community Safety Manager on the Fareham Town Centre Public Spaces Protection Order (PSPO).

The presentation highlighted:-

- the training undertaken by the Neighbourhood Police teams, Enforcement Officers, Community Safety staff and Environmental Health Officers;
- the clear signage that has been provided to advise residents of the PSPO;
- the communication of the PSPO through the Neighbourhood Watch Newsletter and Fareham Today Magazine;
- the work done with Partnership Agencies such as Licensing colleagues and the Department for Work and Pensions in dealing with vulnerable people;
- the significant reduction in crime figures over a comparable period of time; and
- the work done by the Partnership Action Group to share information and support the PSPO.

Moving forward, work will continue with the Partnership Action Group, reviews and risk assessments on Council owned land and buildings will take place and more work will be done with the Pharmacies Network and Public Health England. Regular reviews of the PSPO will also continue to take place.

It was AGREED that the Community Safety Manager be thanked for her very informative presentation.

## **9. PRESENTATION: PROPOSALS FOR VIRTUAL PARKING PERMITS**

With the agreement of the Chairman, this item was brought forward on the agenda.

The Panel received a presentation from the Head of Parking and Enforcement on proposals to introduce virtual parking permits.

The presentation provided an overview of how a virtual parking permit system would work and highlighted the advantages it would produce against the current system. Taking into account officer time, postage charges and the cost of materials the Head of Parking and Enforcement explained that the current cost of producing the Borough's various 2,400 parking permits is around £10 per permit. This compares to a cost of 98p per permit through a virtual parking permits system. The entire process of purchasing and recording permits would be handled by an outside company who would download details of valid permits to the hand-held devices that Enforcement Officers use.

The Head of Parking and Enforcement advised that once discussions have taken place with the Council's Data Protection Manager to ensure that any system taken up is data protection compliant, a report will be prepared for the Executive Member for Health and Public Protection to make a decision on whether to implement a virtual parking permit system.

It was AGREED that the Head of Parking and Enforcement be thanked for his presentation.

## **10. THE FOOD STANDARDS AGENCY'S PLANS FOR THE FUTURE REGULATION OF FOOD**

The Panel received a presentation by the Head of Environmental Health on the Food Standards Agency's draft plans for the future regulation of food.

The presentation outlined that the draft plans will change the way in which Food Safety is regulated from 2019 onwards. This will involve businesses being responsible for producing food that is safe and a requirement that they can demonstrate that they do so. Businesses that are doing the right thing for consumers will be recognised; action will be taken against those that are not. Businesses will be expected to meet the costs of this new regulation.

A centralised database of all food businesses will be created and a digitally enabled approach will make it easier for businesses to get information.

Evidence of compliance will be required before trading commences and in the longer term there will be a requirement for businesses to secure a permit before trading.

Those businesses that are able to demonstrate sustained compliance will be recognised by a reduction in the regulatory burden on them. For some businesses, the risk will be so low that they do not merit inspection. For others, inspection could be more intrusive and rigorous.

A wider range of information sources will be used to base judgements on Food Safety and Standards, including Private Assurance Schemes, Primary Authority arrangements and Certified Regulatory Audits.

The Local Authority Role in future regulation will involve approval of registration/issuing permits to trade, the issue of mandatory food hygiene ratings, desk top assessment of exempted businesses and enforcement when things go wrong.

It was AGREED that the Head of Environmental Health be thanked for providing his presentation.

#### **11. PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME**

The Panel considered a report by the Director of Planning and Regulation which reviews the Panel's Work Programme for 2017/18.

Members were invited to note the proposed revisions to the current Work Programme for 2017/18 as detailed in paragraph 3 of the report.

It was AGREED that the Panel:

- (a) approves the programme of items for 2017/18, as set out in Appendix A to the report; and
- (b) notes the progress on actions since the last meeting, as set out in Appendix B to the report.

(The meeting started at 6.00 pm  
and ended at 7.19 pm).



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Housing Policy Development and Review Panel

**(to be confirmed at the next meeting)**

**Date:** Thursday, 21 September 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Councillor F Birkett (Chairman)

Councillor B Bayford (Vice-Chairman)

**Councillors:** Mrs M Brady, Mrs C Heneghan, Ms S Pankhurst, D L Steadman  
and S D Martin (deputising for Mrs C L A Hockley)

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Mrs C L A Hockley.

**2. MINUTES**

It was AGREED that the minutes of the Housing Policy Development and Review Panel meeting held on 20 July 2017 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised Members that a special e-bulletin had been issued earlier in the day regarding a report that will be presented to Full Council on 12 October 2017 proposing a new senior management structure to take effect from 01 November 2017. A key factor for driving this change is the growing need to manage the delivery of affordable housing across the Borough in a more coordinated and business-like way. Members were advised to read the e-bulletin as soon as possible and to contact the Chairman with any questions.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. TENANCY MANAGEMENT REPORT**

The Panel considered a report by the Director of Operations which provided Members with general information about the Council's housing stock and staffing structures but also went into greater detail for five service areas (Sheltered Housing, Empty Property Management, Right to Buy, Mutual Exchanges, Kitchen/Bathroom Modernisations).

Members were advised that if the proposed new senior management structure is approved by Council it will result in a more focussed, fully integrated Housing department. In addition to managing the day to day operation of the Council's housing services, the new department would consider a new approach to the provision of social and affordable housing to ensure that the right type of housing is delivered in the right areas based on demographic trends and population increases. A report will be brought to Panel in due course to provide Members with more information regarding the aims and objectives of the new department.

Members were encouraged that future provision of new affordable housing will take account of residents' needs and will be provided in locations where it is required, thus building on the good work already done to change the approach

to new allocations to one of making sure that the right person is placed in the right property.

The Head of Housing, Revenue and Benefits provided some additional data to demonstrate how successful the new approach to allocating homes has been. There has been a significant reduction in the number of tenants falling into arrears with their rent or reporting repairs within the first few months of their tenancy.

It was AGREED that the information contained in the report be noted.

## **7. EMPTY PROPERTIES UPDATE**

The Panel considered a report by the Director of Operations which provided members with an update on the activities being undertaken to bring empty, private sector, properties across the Borough back in to residential use.

Councillor S Martin left the meeting during this item.

The Panel also received a presentation showing the clearing of an abandoned property in Larkspur Close and detailing the renovation work done to transform it into a habitable property that the Council will now be able to lease out.

Members enquired whether a large property in Stubbington, which has been empty for many years, could be brought back into use by the Council. The Head of Housing, Revenue and Benefits advised that whilst decisions do need to be made regarding this property, its suitability for a leasing arrangement was questionable due to its size and significant renovation costs.

## **8. REVIEW OF THE WORK PROGRAMME**

The Panel considered a report by the Director of Operations which reviewed the Panel's Work Programme for 2017/18.

Members were invited to note that, as requested at the last meeting of the Panel, agenda items regarding Fire Issues and Precautions and an Update on Homelessness have been added to the meeting scheduled to take place on 16 November 2017.

Members were also invited to submit any further requests for additional items to be added to the Work Programme to the Chairman.

It was AGREED that the Panel notes and agrees the Work Programme for 2017/18.

(The meeting started at 6.00 pm  
and ended at 6.55 pm).





# FAREHAM

BOROUGH COUNCIL

## Minutes of the Planning and Development Policy Development and Review Panel

(to be confirmed at the next meeting)

**Date:** Tuesday, 7 November 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

A Mandry (Chairman)

N J Walker (Vice-Chairman)

**Councillors:** J E Butts and S Cunningham

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillor P J Davies and Councillor G Fazackarley.

**2. MINUTES**

It was AGREED that the Minutes of the Planning and Development Policy Development and Review Panel held on the 18 July 2017 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. SOUTHERN WATER & PORTSMOUTH WATER - FUTURE INVESTMENT PLANS**

The Panel received a joint presentation from Paul Kent and Nick Price from Southern Water and Steve Morley from Portsmouth Water. The presentation began by providing Members with an overview on the following aspects of the local areas water supply: -

- How Hampshire's water is supplied using different resources from across the south.
- The close working relationship that both companies have, together, and with neighbouring providers.
- How regional environmental challenges have led to the requirement for investment in a reservoir at a site in Havant (Havant Thicket).
- The impact changes to legislation has on the services that both companies provide.
- How the companies forecast demand and plan for the future by compiling; local, historical and shared data to ensure a good level of resilience to accommodate growth and changes in weather conditions.

The presentation then moved on to focus on the Fareham Borough explaining how the companies use their resources to plan for future developments, reassuring the Panel that they can accommodate demand. They then went on to say that, both companies and their competitors work closely with developers from an early stage to manage infrastructure.

Finally, Paul Kent presented on the waste water services and explained in detail to Members about the sewer network capacity and the ways in which

demand is managed throughout the Borough by monitoring peak times and working closely with developers.

It was AGREED that Paul Kent and Nick Price from Southern Water and Steve Morley from Portsmouth Water be thanked for their informative presentation.

## **7. HILL HEAD COASTAL MANAGEMENT WORKS - VERBAL UPDATE**

The Panel received a presentation by Andy Pearce from the Eastern Solent Coastal Partnership updating Members on the work being undertaken at Hill Head to replace the seawall.

The presentation ran through a series of slides showing the progress of work through phase 1, and how phase 2 is to be completed shortly. The promenade was opened on the 28 October 2017 with temporary fencing installed to keep people safe before the permanent safety rail is fitted. Officers have already received several positive comments from users.

Members enquired about issues with access to the beach due to shingle being washed up onto the steps. Officers confirmed that this will be monitored by members of the Eastern Solent Coastal Partnership team and additional barriers will be put in place if required.

It was AGREED that Andy Pearce from the Eastern Solent Coastal Partnership be thanked for his presentation.

## **8. BROWNFIELD LAND REGISTER - PRESENTATION**

The Panel received a presentation from the Head of Planning Strategy and Regeneration outlining changes to The Town and Country Planning Regulations 2017 that came into force earlier this year, which require local planning authorities to prepare, publish and maintain registers of brownfield land suitable for residential development.

It was AGREED that the Head of Planning Strategy and Regeneration be thanked for her presentation.

## **9. PLANNING AND DEVELOPMENT POLICY AND DEVELOPMENT REVIEW PANEL WORK PROGRAMME**

The Panel considered a report by the Director of Planning and Regulation which reviewed the Work Programme for 2017/18.

It was AGREED that the Panel: -

- (a) review and agree the proposed Work Programme for 2017/18;
- (b) review the outcomes from matters considered at the Panel meeting on the 18 July 2017; and
- (c) note the Planning and Development Executive Portfolio work programme for 2017/18.

(The meeting started at 6.00 pm  
and ended at 7.35 pm).